Bergen COMMUNITY COLLEGE
400 Paramus Road, Paramus, New Jersey 07652
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BOARD OF TRUSTEES
PUBLIC MEETING

Paramus Campus – Technology Building – Conference Rooms B and C
400 Paramus Road, Paramus, New Jersey 07652

Tuesday, May 5, 2026 – 5:00 p.m.

I. Call to Order

II. Open Public Meetings Act Statement

III. Roll Call

IV. Pledge of Allegiance

V. Reports:
- A. Vice Chairman
- B. Secretary
- C. Treasurer
- D. President
- E. Committees
  1. Audit, Finance, and Legal Affairs
  2. Education and Student Affairs
  3. Personnel
  4. Site and Facilities
  5. Strategic Planning and Issues
- F. Chairperson

VI. Unfinished Business / Board Members

VII. New Business / Board Members

VIII. Open to the Public

XI. Actions
- A. Approval of Board Minutes: Tuesday, April 7, 2026
- B. Consent Agenda: Tuesday, May 5, 2026

X. Executive Session, if required.

XI. Adjournment

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CONSENT AGENDA

Tuesday, May 5, 2026
Paramus Campus – Technology Building – Conference Rooms B and C
5:00 p.m.

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions listed herein may be removed from the Agenda by the Board prior to passage.

Approval of Board Minutes – Tuesday, April 7, 2026

AUDIT AND FINANCE (A/F)

1. Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.
2. To authorize the annual renewal of the licensing for the College's ManageEngine ServiceDesk Plus and DataSecurity Plus systems through Zoho Corporation.
3. To authorize the renewal of the College's virtual Chief Information Security Officer (vCISO) services for one year through CyberSecOp.
4. To authorize the annual renewal of the College's Microsoft Campus agreement for volume licensing of various Microsoft software through SHI International Corporation.
5. To authorize the Division of Continuing Education to contract with BSM Consultants LLC to Provide STEM Enrichment Programs for Children in Fiscal Year 2027.
6. To authorize the Division of Continuing Education to contract with Mad Science Programs for Kids to provide STEM Enrichment Programs for Children in Fiscal Year 2027.
7. To authorize the Division of Continuing Education to contract with Super Science Programs for Kids to Provide STEM Enrichment Programs for children for Fiscal Year 2027.
8. To authorize the Division of Continuing Education to contract with Black Rocket Productions to Provide Digital Arts and Enrichment Programs for Children in Fiscal Year 2027.
9. To authorize the Division of Continuing Education to contract with JK Deluxe to deliver Advanced Manufacturing instruction for Fiscal Year 2027.
10. To authorize payment to the County of Bergen for Property Insurance Coverage, Excess Workers' Compensation Coverage, Liability Claim Fund, Workers' Compensation Fund, Educator's Legal Liability, and Third-Party Claim Administration Fee related to the College's participation in the Bergen County Insurance Fund.
11. To approve the new tuition and fee schedule with a 4.5% increment for fiscal year 2027 (July 1, 2026, through June 30, 2027).

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PERSONNEL (P)

1. To approve the specified personnel separations.
2. To approve the appointments of the specified Support personnel.
3. To approve the reappointment of the specified Technical/Professional Assistants personnel.
4. To approve the promotion of the specified Faculty personnel.
5. To approve the promotion of specified personnel.
6. To approve the title change for the specified vacant position.
7. To approve adding the vacant positions to the organizational chart.
8. To approve the change from temporary Full-time (TFT) to Full-time Professional staff.
9. To approve a monthly stipend.
10. To approve the appointment of the specified personnel to a stipend position.
11. To deobligate the following vacant positions.

SITE AND FACILITIES (S/F)

1. To authorize Change Order #1 to Public Bid P-2411 for Pitkin Education Center Emergency Generator. Trico Electric LLC is contracted to upgrade two emergency generators and related infrastructure from 150-amp to 400-amp capacity.

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BOARD OF TRUSTEES ACTION A/F1
Approval Date: May 5, 2026

Resolution
Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
Approval for payment of the following legal vouchers:

DeCotiis, FitzPatrick, Cole & Giblin. LLP.

March 1, 2026, to March 31, 2026, $ 23,247.00

Charge to:	College Operating Funds
Account Number:	10-01-186100-607566
Amount:	$ 23,247.00

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BOARD OF TRUSTEES ACTION A/F 2
Approval Date: May 5, 2026

Resolution
To authorize the annual renewal of the licensing for the College's ManageEngine ServiceDesk Plus and DataSecurity Plus systems through Zoho Corporation.

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Mr. Tyler Beebe, Director of Technical Services
Ms. Stephanie Weise, Director, Purchasing and Services

Action Requested
Authorization to renew the licensing for the College's ManageEngine ServiceDesk Plus and DataSecurity Plus systems for a one-year term (June 3, 2026, through June 2, 2027) through Zoho Corporation, at a cost of $38,399.

Justification
ManageEngine ServiceDesk Plus is the ticket management system used by the College's Help Desk, Financial Aid, and One Stop departments. This system allows for ticket assignment, tracking, and monitoring of email requests, phone calls, and incidents. This system also manages the College's assets. DataSecurity Plus is a file auditing and reporting software that enhances visibility into activities occurring in the College's Windows file server environment.

Quotations were received from the companies listed below.

Zoho	$38,399
Insight Public Sector, Inc.	$38,567.49
CDW Government, LLC	$39,279
SHI	$39,886.67

Charge to:	College Operating Funds
Account Number:	10-01-165100-607526
Amount:	$38,399

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BOARD OF TRUSTEES ACTION A/F 3
Approval Date: May 5, 2026

Resolution
To authorize the renewal of the College's virtual Chief Information Security Officer (vCISO) services for one year through CyberSecOp.

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Mr. Tyler Beebe, Director of Technical Services
Ms. Stephanie Weise, Director, Purchasing and Services

Action Requested
Authorization to renew the College's virtual Chief Information Security Officer (vCISO) services through CyberSecOp for a one-year term (June 26, 2026, through June 25, 2027), at a cost of $91,375 on Naspo ValuePoint Cooperative Master Blanket Purchase Order # 19-COMP-00601 (Master Agreement # AR2472).

Justification
The virtual Chief Information Security Officer (vCISO) services consist of conducting an Information Security Assessment and updating and managing the College's Information Security Program. These services are required to comply with the Gramm-Leach-Bliley Act (GLBA) new regulations. The assessment and services focus on prioritizing the College's business risks and associated threats to the College, and ensuring that the College leverages leading industry practices and frameworks, as well as peer benchmarking.

Cooperative procurement is allowed in accordance with County College Contracts Law 18A:64A-25.10.

Charge to:	College Operating Funds
Account Number:	10-01-165100-607550
Amount:	$91,375

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BOARD OF TRUSTEES ACTION A/F 4
Approval Date: May 5, 2026

Resolution
To authorize the annual renewal of the College's Microsoft Campus agreement for volume licensing of various Microsoft software through SHI International Corporation.

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Mr. Tyler Beebe, Director of Technical Services
Ms. Stephanie Weise, Director, Purchasing and Services

Action Requested
Authorization to renew the College's annual Microsoft Campus Licensing agreement for a one-year term (June 1, 2026, through May 31, 2027), through SHI International Corporation on EdgeMarket Cooperative Contract 269EMCPS-19-001 for Microsoft Licensing at a cost of $185,500.38.

Justification
Microsoft Campus Licensing Agreement entitles the College to use various Microsoft volume licensing products and Defender endpoint protection. Licensing includes Datacenter and Standard Edition Servers, SQL servers, Exchange online plan for students, Windows virtual desktop access, M365 subscription licenses for students and qualified users, and Azure.

Cooperative purchases are allowed in accordance with County College Contracts Law 18A:64A-25.10.

Charge to:	College Operating Funds
Account Number:	10-01-165100-607526
Amount:	$185,500.38

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BOARD OF TRUSTEES ACTION A/F 5
Approval Date: May 5, 2026

Resolution
To authorize the Division of Continuing Education to contract with BSM Consultants LLC to Provide STEM Enrichment Programs for Children in Fiscal Year 2027.

Submitted By
Dr. Eric M. Friedman, President
Ms. Cinzia D'lorio, Vice President, Continuing Education and Workforce Development
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
Authorization to contract with BSM Consultants LLC to provide up to twenty (20) STEM enrichment courses for children on campus in Fiscal Year 2027 for an estimated amount of $50,000.

Justification
BSM Consultants LLC (BSMC) is the vendor that Bergen Community College's Division of Continuing Education and Workforce Development uses for children's STEM enrichment programs. There will be multiple weeks of classes, and BSM Consultants LLC provides the instructors, materials, and software for these courses.

See attached table for examples of courses to be offered.

The College has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. BSM Consultants LLC has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification, and the Business Entity Disclosure will be maintained on file at the College.

Charge to:	College Operating Funds
Account Number:	10-03-391029-607550
Amount:	$50,000 estimated

Resolution: A/F5

Course Titles
Amazing Animals
Architecture 101
Brick Ninjas Extreme
Bricks 4 Kidz Master Challenge
Coding Camp (NEW)
Energy Is Everywhere
Exploring the Evergreens
Galaxies Far Away
Game On: Mario Edition
Journey with Sharks
Pocket Brick Monsters
Stop Motion Animation Camp (NEW)
Superheroes
World of Wizards

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BOARD OF TRUSTEES ACTION A/F 6
Approval Date: May 5, 2026

Resolution
To authorize the Division of Continuing Education to contract with Mad Science Programs for Kids to provide STEM Enrichment Programs for Children in Fiscal Year 2027

Submitted By
Dr. Eric M. Friedman, President
Ms. Cinzia D'lorio, Vice President, Continuing Education and Workforce Development
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
Authorization to contract with Mad Science Programs for Kids to provide up to ten (10) STEM enrichment courses for children on in Fiscal Year 2027 for an estimated amount of $80,000.

Justification
Mad Science Programs for Kids (MSPK) is the vendor that Bergen Community College's Division of Continuing Education and Workforce Development uses for children's STEM enrichment programs. There will be multiple weeks of classes, and Mad Science Programs for Kids provides the instructors, materials and software for these courses.

See table below for examples of courses to be offered.

The College has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Mad Science Programs for Kids has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification, and the Business Entity Disclosure will be maintained on file at the College.

Charge to:	College Operating Funds
Account Number:	10-03-391029-607550
Amount:	$80,000 estimated

Resoluiton: A/F6

Course Title
Art Blazers
Artists Passport
Brixology: Lego Based Engineering
Building Wonder
Chemicals, Cells and Crime
Claws, Codes and Constellations
Code in Motion (requires tables + WIFI access)
Crazy Chem Works
Eureka! The Inventors Camp – Manic Machines
Jr. Reactors
Legends and Lore
Loco-Motion
Moving With Science Grades K-6
NASA: Academy of Future Space Explorers
Red Hot Robotics
Rockin’ Rocketry
Secret Agent Lab
Underground Explorers
Wild World
World of Design

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BOARD OF TRUSTEES ACTION A/F 7
Approval Date: May 5, 2026

Resolution
To authorize the Division of Continuing Education to contract with Super Science Programs for Kids to Provide STEM Enrichment Programs for children for Fiscal Year 2027.

Submitted By
Dr. Eric M. Friedman, President
Ms. Cinzia D'Iorio, Vice President, Continuing Education and Workforce Development
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
Authorization to contract with Super Science Programs for Kids to provide up to thirty (30) STEM enrichment courses in Fiscal Year 2027 for children on campus at an estimated cost of $70,000.

Justification
Super Science Programs for Kids (SSPK) is the selected partner to help the Division of Continuing Education and Workforce Development deliver children's STEM enrichment programs. Super Science Programs for Kids provides the instructors, materials, and curriculum for the courses spanning multiple weeks of classes.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Super Science Programs for Kids has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification, and the Business Entity Disclosure will be maintained on file at the College.

See table below for examples of courses to be offered.

Charge to:	College Operating Funds
Account Number:	10-03-391029-607550
Amount:	$70,000 estimated

Resolution: A/F7

Course Titles
Architecture and Engineering Challenges
Art, Science, and 3-D Pen Design
Battle-Bots and Robotic Fun
Chemical Wizardry
Crime Scene Investigation
Diggin’ for Dinosaurs, Rockin’ Rocks, and Crystal Creations
Flight, Mini-Drones, and Rocketry
Jr. Physicians
Physics Fun
Science Explorers
STEAM Challenges
Super Science Make and Take

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BOARD OF TRUSTEES ACTION A/F 8
Approval Date: May 5, 2026

Resolution
To authorize the Division of Continuing Education to contract with Black Rocket Productions to Provide Digital Arts and Enrichment Programs for Children in Fiscal Year 2027.

Submitted By
Dr. Eric M. Friedman, President
Ms. Cinzia D'lorio, Vice President, Continuing Education and Workforce Development
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
Authorization to contract with Black Rocket Productions for an estimated amount of $150,000 to provide up to forty-eight (48) digital arts and enrichment courses for children on campus in Fiscal Year 2027.

Justification
Black Rocket Productions (BRP) is the selected vendor to provide children's digital arts and enrichment programs. Black Rocket Productions will provide several weeks of classes, including the instructors, materials, and software for these courses.

See table below for examples of courses to be offered.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Black Rocket Productions has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification, and the Business Entity Disclosure will be maintained on file at the College.

Charge to:	College Operating Funds
Account Number:	10-03-391029-607550
Amount:	$150,000 estimated

Resolution: A/F8

Course Titles
3D Game Design with Unity
A.I. Designers and Developers
Advanced Robotics
App Attack: Cloud Game Creators
Chemical Concoctions and Potions
Code Breakers
Creative Design and Robotics Jr.
Drone Adventures
Inventor’s League - Prototyping for the Future!
LEGO Films and Stop Action!
Make Your First 3D Video Game!
Medical Mysteries
Minecraft Designers
Minecraft Modders
Model United Nations
Python Programmers
Roblox Coders
Roblox Makers
Space Camp: Mission to Mars
Video Game Animation
Virtual Reality: The Future is Now
Young Coders
Young Investors and Entrepreneurs
YouTube Content Creators

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BOARD OF TRUSTEES ACTION A/F 9
Approval Date: May 5, 2026

Resolution
To authorize the Division of Continuing Education to contract with JK Deluxe to deliver Advanced Manufacturing instruction for Fiscal Year 2027.

Submitted By
Dr. Eric M. Friedman, President
Ms. Cinzia D'Iorio, Vice President, Continuing Education and Workforce Development
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
Authorization to contract with JK Deluxe to deliver four (4) cohorts of training courses in advanced manufacturing and automation to adult students in Fiscal Year 2027 on Bergen's campus for an estimated amount of $90,000.00.

Justification
JK Deluxe is the selected training partner to deliver instruction in Computer Numerical Control (CNC) Advanced Manufacturing. This partner will provide experienced instructors, all necessary course materials, and software licenses to deliver training programs designed to upskill adult learners for employment in the advanced manufacturing sector. This program supports workforce development initiatives that prepare students for careers in advanced manufacturing in alignment with regional employer demand and economic development priorities.

In accordance with the New Jersey Pay-to-Play Law (N.J.S.A. 19:44A-20.4 et seq.), this procurement will be awarded as a non-fair and open contract. JK Deluxe has submitted all required documentation, including:

- Political Contribution Disclosure Form
- Stockholder Disclosure Certification
- Business Entity Disclosure Certification

All documentation will be maintained on file at the College.

Charge to:	College Operating Funds
Account Number:	10-03-392019-607550
Total Amount Not to Exceed:	$90,000

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BOARD OF TRUSTEES ACTION A/F 10
Approval Date: May 5, 2026

Resolution
To authorize payment to the County of Bergen for Property Insurance Coverage, Excess Workers' Compensation Coverage, Liability Claim Fund, Workers' Compensation Fund, Educator's Legal Liability, and Third-Party Claim Administration Fee related to the College's participation in the Bergen County Insurance Fund.

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
To authorize payment to the County of Bergen for Property Insurance Coverage; Excess Workers' Compensation Coverage; Liability Claim Fund; Workers' Compensation Fund; Educator's Legal Liability insurances for the coverage period July 1, 2026, through June 30, 2027, at an estimated cost of $1,225,225.

Justification
The College participates in the County of Bergen's Insurance Fund for risk management and liability insurance coverage. The College is required to reimburse the County for its portion of the renewal cost for the insurance coverage each year. The total cost is distributed across two accounts for general liability and workers' compensation insurance.

The College is authorized to participate in the County Insurance Fund pursuant to N.J.S.A. 18A:64A-25.40. Further, the College is authorized, pursuant to N.J.S.A 18A;64A-25.10., to enter into a joint purchasing agreement with the County for, among other things, the purchase of insurance and insurance consulting services, which are exempt from bidding in accordance with the County Colleges Contract Law, specifically N.J.S.A. 18A:64A-25.5(a)(11).

Charge To:	College Operating Funds
Account Numbers:	10-01-188100-607590
	10-01-188100-607591
Amount:	$1,201,200

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BOARD OF TRUSTEES ACTION A/F 11
Approval Date: May 5, 2026

Resolution
To approve the new tuition and fee schedule with a 4.5% increment for fiscal year 2027 (July 1, 2026, through June 30, 2027).

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
To approve the new tuition and fee schedule of rates for fiscal year 2027.

Category	Current Rate	New Rate
Tuition-in-County	$162.15	$169.45
Out-of-County	$333.05	$348.05
Out-of-State	$350.35	$366.10
Registration Fee	$16.80	$17.55
Technology Fee	$15.75	$16.45
Security Fee	$2.20	$2.30
General Fee	$29.30	$30.60

Justification
To address increases in non-discretionary operating costs and produce a balanced budget, the College needs to implement an average 4.5% tuition increase beginning fiscal year 2027 (July 1, 2026, through June 30, 2027). The tuition and fee rates are rounded to the nearest $0.05.

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BOARD OF TRUSTEES ACTION P1
Approval Date: May 5, 2026

Resolution
To approve the specified personnel separations.

Submitted By
Dr. Eric M. Friedman, President
Dr. Andrew Tomko, Vice President of Academic Affairs and Provost
Mr. Nathaniel Saviet, Vice President of Facilities
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Ms. Sarah Riker, Associate Director of Human Resources

Justification:
To accept the separation of the following individuals:

	Name	Reason	Position/Department/Division/Unit	Effective Date
1.	Victor Castronova	Retirement	Coordinator, Printing and Copying Services/Purchasing and Services/ Professional	08/01/2026
2.	Michael Hyjeck	Termination	Managing Director, Physical Plant and Grounds/Facilities/Confidential	04/06/2026 (retroactive)
3.	Steve Fischer	Retirement	Professor/Academic Affairs/Faculty	07/01/2026
4.	Kathleen Pignatelli	Retirement	Professor/Academic Affairs/Faculty	07/01/2026

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BOARD OF TRUSTEES ACTION P2
Approval Date: May 5, 2026

Resolution
To approve the appointments of the specified Support personnel.

Submitted By
Dr. Eric M. Friedman, President
Mr. David Borzotta, Vice President of Safety and Security/Special Assistant to the President
Dr. Andrew Tomko, Vice President of Academic Affairs and Provost
Ms. Sarah Riker, Associate Director of Human Resources

Action Requested
To approve the appointment of the following individuals to the vacant position and annual salaries indicated below:

	Name	Position/Division	Unit	Salary (pro-rated)	Effective Date
1.	Jennifer Kerr	Cataloging Assistant/Library/ Academic Affairs	Support	$48,000.00	05/18/2026
2.	Christine Locarno	Senior Library Assistant/Library Academic Affairs	Support	$45,000.00	05/18/2026
3.	Joan Kalisch	Secretary/Office of Specialized Services/Academic Affairs	Support	$42,500.00	06/01/2026
4.	Mario Mata	Public Safety Officer/ Safety and Security	Support	$42,500.00	05/18/2026
5.	Mark Sawyer, Jr.	Public Safety Officer/ Safety and Security	Support	$42,500.00	05/18/2026

Justification
1.-5. To fill budgeted vacant positions through successful search processes pending completion of background checks and references.

Charge to:
College Operating Funds in accordance with the list below:
1. 10-04-490000-601130
2. 10-04-490000-601130
3. 10-02-230200-601130
4.-5. 10-01-192100-601138

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BOARD OF TRUSTEES ACTION P3
Approval Date: May 5, 2026

Resolution
To approve the reappointment of the specified Technical/Professional Assistants personnel.

Submitted By
Dr. Eric M. Friedman, President
Dr. Andrew Tomko, Vice President of Academic Affairs and Provost
Dr. Anthony Trump, Vice President of Student Affairs
Ms. Sarah Riker, Associate Director of Human Resources

Action Requested
That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2026, through June 30, 2027 (One-year contract):

Name	Title	Discipline/Division
Laura Baron	Technical Assistant I	STEM Tutorial Supervisor/Cerullo Learning Assistance Center
Melissa Flores	Professional Assistant	Transfer Evaluator/Enrollment Services
Tia Garrison	Technical Assistant III	Hotel, Restaurant Management/Business and Social Sciences
Yumi Pak	Technical Assistant II	Library Services/Academic Affairs
Lynette Quinones	Professional Assistant	Nursing/Health Professions

That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2026 through June 30, 2028 (Two-year contract):

Name	Title	Discipline/Division
Cliff Cargill	Technical Assistant I	Physical Sciences/Science, Math and Technology
Christopher Cioppa	Professional Assistant	Wellness and Exercise Science/Health Professions
Barbara DeStefano	Technical Assistant I	Biology and Horticulture/Science, Math and Technology
John Findura	Professional Assistant	Writing Tutorial Supervisor/Cerullo Learning Assistance Center
Michele Kenyon	Technical Assistant I	Dental Hygiene/Health Professions
Mary Ann Kho	Professional Assistant	Media Technology/Information Technology
Peter Kolankowski	Professional Assistant	Media Technology/Information Technology
Juan Leon	Technical Assistant II	Visual Arts/Arts and Humanities
Mike Martinez	Professional Assistant	Enrollment Services/Student Affairs
Robert Papp	Professional Assistant	Media Technology/Information Technology
Sharon Sawey	Professional Assistant	Biology and Horticulture/Science, Math and Technology
Madhvi Shah	Professional Assistant	Mathematics Tutorial Supervisor/Cerullo Learning Assistance Center
Yolanda Sheppard	Professional Assistant	Library Services/Academic Affairs
Sherry Wilson	Professional Assistant	Hotel Restaurant Management/Business and Social Sciences

Justification
In accordance with Article XIII of the BCCFA contract.

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BOARD OF TRUSTEES ACTION P4
Approval Date: May 5, 2026

Resolution
To approve the promotion of the specified Faculty personnel.

Submitted By
Dr. Eric M. Friedman, President
Dr. Andrew Tomko, Vice President of Academic Affairs and Provost
Ms. Sarah Riker, Associate Director of Human Resources

Action Requested
That the individuals listed below be promoted effective September 1, 2026, to the ranks indicated in accordance with the Collective Bargaining Agreement between the Board of Trustees and the BCCFA.

Full Professor

Name	Department-Division/Discipline
Lisa Mayer	Business and Social Sciences/Criminal Justice/Legal Studies
Tomira Rozar	Health Professions/ Dental Hygiene

Associate Professor

Name	Department-Division/Discipline
Daniel Salerno	Humanities/English/Composition and Literature
Leah Carmona	Humanities/English/ESL
Joanne Piccininni	Health Professions/Paramedic Science
John Bandman	Business and Social Sciences/ Hotel & Restaurant Management

Justification
In accordance with Article XIII of the BCCFA contract.

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BOARD OF TRUSTEES ACTION P5
Approval Date: May 5, 2026

Resolution
To approve the promotion of specified personnel.

Submitted By
Dr. Eric M. Friedman, President
Mr. Nathaniel Saviet, Vice President of Facilities
Dr. Anthony Trump, Vice President of Student Affairs
Ms. Sarah Riker, Associate Director of Human Resources

Action Requested
To approve the promotion of the following individuals to the position and annual salaries indicated below:

	Name	Position/Division	Unit	Salary (prorated)	Effective Date
1.	Jennifer Nicodemo	Assistant Vice President of Capital Projects/Facilities	Executive	$135,000.00	05/06/2026
2.	Joanna Camino	Senior Financial Aid Specialist/ Student Affairs	Professional	$63,557.78	06/01/2026

Justification
1. To appoint the individual to the position and title as the Assistant Vice President (AVP) of Facilities and Operations. This is a senior leadership role within the facilities division responsible for aspects of the strategic planning, development, operation, and maintenance of the institution's physical assets and campus infrastructure. This position ensures a safe, efficient, sustainable, and high-performing campus environment that supports academic excellence and student success.
Reporting to the Vice President of Facilities, the AVP provides vision, leadership, and oversight for aspects of facilities management, capital planning, construction, environmental health and safety, and campus operations. The AVP aligns facilities strategy with institutional priorities to enhance the campus experience and ensure operational excellence through data-driven decision-making, innovation, and accountability.

This role combines strategic vision, technical expertise, and operational execution, requiring a leader capable of translating institutional goals into high-performing, resilient, and future-ready campus environments.

2. To appoint the individuals to the position and title indicated as part of the changing scope and level of responsibilities. This position is at-will.

Charge to:
College Operating Funds in accordance with the list below:
1. 10-01-193100-601110
2. 10-02-243100-601110

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BOARD OF TRUSTEES ACTION P6
Approval Date: May 5, 2026

Resolution
To approve the title change for the specified vacant position.

Submitted By
Dr. Eric M. Friedman, President
Dr. Anthony Trump, Vice President of Student Affairs
Ms. Sarah Riker, Associate Director of Human Resources

Action Requested:
To approve the title change on the organizational chart for the vacant positions listed:

	Title	Action	Unit
1.	Associate Director of Financial Aid	Title Change	Confidential

Justification
1. To approve the title change for the following vacant position: from Assistant Director of Financial Aid to Associate Director of Financial Aid. The title better reflects the scope and responsibilities of the position. This position is at will.

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BOARD OF TRUSTEES ACTION P7
Approval Date: May 5, 2026

Resolution
To approve adding the vacant positions to the organizational chart.

Submitted By
Dr. Eric M. Friedman, President
Mr. Nathaniel Saviet, Vice President of Facilities
Dr. Anthony Trump, Vice President of Student Affairs
Ms. Sarah Riker, Associate Director of Human Resources

Action Requested
To approve the following vacant positions to be added to the College's organizational chart:

	Title	Department/Division	Unit
1.	Assistant Vice President of Capital Projects	Facilities Planning and Operations/Facilities	Executive
2.	Mental Health Support Specialist	Student Support Services/ Student Affairs	Professional
3.	Success Coordinator	Center for Student Success/ Student Affairs	Confidential

Justification
1. To approve adding a full-time position and job description which better represents the changing scope of work and additional responsibilities of the department. This position is at-will.
2. To approve adding a full-time position which better represents the changing scope of work and additional responsibilities of the department.
3. To approve adding a full-time position which better represents the changing scope of work and additional responsibilities of the department. This position is at-will.

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BOARD OF TRUSTEES ACTION P8
Approval Date: May 5, 2026

Resolution
To approve the change from temporary Full-time (TFT) to Full-Time, Professional staff.

Submitted By
Dr. Eric M. Friedman, President
Dr. Anthony Trump, Vice President of Student Affairs
Ms. Sarah Riker, Associate Director of Human Resources

Action Requested
To approve the following change for the specified individual:

Name	Position/Division	Unit	Effective Date
Donna Puleo	College Nurse/Health Services/ Student Affairs	Professional	05/18/2026

Justification
The position is being moved from temporary Full-time (TFT) to Full-Time Professional staff. Salary remains the same.

Charge to:
College Operating Funds
Account Number: 10-02-240100-601128

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BOARD OF TRUSTEES ACTION P9
Approval Date: May 5, 2026

Resolution
To approve a monthly stipend.

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Dr. Anjali Thanawala, Director, Grants Administration
Ms. Sarah Riker, Associate Director of Human Resources

Action Requested
To approve stipends for the following individual for assuming additional grant responsibilities.

	Name	Position/Division	Unit	Monthly Amount	Effective Date (retroactive)
1.	Edward Sanchez	Project Manager, NJ Pathways Microbusiness and Hydroponics/ Grant Administration	Grant	$500.00	05/01/2026 -04/30/2027
2.	Edward Sanchez	Project Manager, NextGen/ Grant Administration	Grant	$1,000.00	07/01/2026 -06/30/2027

Justification
1. This stipend is for additional responsibilities taken on to effectively administer the NEXTGen Grant. Responsibilities include, but are not limited to, managing activities with two partner organizations and ensuring the successful execution of all grant-related tasks. This payment is contingent upon the continued availability of funds.
2. Bergen is leading activities related to this pathway in Microbusiness and Hydroponics. This additional stipend is for project management of this pathway.

Charge to:
Grant Funds in accordance with the list below:
1. 50-04-570700-601153
2. 50-04-531100-601153

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BOARD OF TRUSTEES ACTION P10
Approval Date: May 5, 2026

Resolution
To approve the appointment of the specified personnel to a stipend position.

Submitted By
Dr. Eric M. Friedman, President
Dr. Anthony Trump, Vice President of Student Affairs
Ms. Sarah Riker, Associate Director of Human Resources

Action Requested
To approve the appointment of the following individual to a budgeted stipend position at the amount indicated:

	Name	Position	Stipend	Effective Dates (pro-rated)
1.	Thomas Derr	Head Coach	$5,000	05/16/2026

Justification
1.To fill vacant assistant coach and head coach positions, the above-mentioned stipend is seasonal. The hiring of the coaches is contingent on Bergen Community College approving a fall, winter or spring athletic season.

Charge to:
College Operating Funds Account Numbers in accordance with the list below:
1. 60-09-910000-601161

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BOARD OF TRUSTEES ACTION P11
Approval Date: May 5, 2026

Resolution
To deobligate the following vacant positions.

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Mr. Nathaniel Saviet, Vice President of Facilities
Ms. Cinzia D'Iorio, Vice President of Continuing Education and Workforce Development
Ms. Sarah Riker, Associate Director of Human Resources

Action Requested
To remove the following vacant, non-funded positions from the organizational chart.

Position Title	Department/Division	Unit	Effective Date
Director of Bergen for Business	Continuing Education and Workforce Development	Executive	05/06/2026
Director of Capital Projects	Facilities	Executive	05/06/2026
Coordinator, Printing and Copying Services	Purchasing and Services	Professional	08/02/2026
Managing Director, Physical Plant and Grounds	Facilities	Executive	05/06/2026

Justification
To deobligate the vacant, non-funded positions from the organizational chart.

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BOARD OF TRUSTEES ACTION S/F 1
Approval Date: May 5, 2026

Resolution
To authorize Change Order #1 to Public Bid P-2411 for Pitkin Education Center Emergency Generator. Trico Electric LLC contract scope of work to upgrade two emergency generators and related infrastructure from 150-amp capacity to 400-amp capacity.

Submitted By
Dr. Eric M. Friedman, President
Mr. Nathaniel Saviet, Vice President of Facilities
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
To authorize issuing a Change Order #1 to Public Bid P-2411 in an amount not to exceed $170,774.00 to Trico Electric LLC to upgrade two emergency generators and related infrastructure from 150-amp capacity to 400-amp capacity.

Original Contract Amount	-	$ 1,552,270.00
Change Order #1	-	$ 170,774.00
Revised Contract Amount	-	$ 1,723,044.00

Percentage Increase over Original Contract Amount 11.0%

Justification
Components of the underlying electrical system must be upgraded to support the installation of new emergency generators in the Pitkin Education Center. These upgrades are necessary to support the load capacity, code compliance, and operational integration of the new emergency generators. See the schedule below for detailed descriptions of the approved change order.

- Item #1 - $118,913.00 for upgrading two generators and related infrastructure from 150-amp capacity to 400-amp capacity.
- Item #2 - $48,361.00 for upgrading the electrical feed from 100-amp to 225-amp to align with the increased capacity of the emergency generator in Item #1.
- Item #3 - $3,500.00 for removal and replacement of the existing step-down transformer to improve the reliability of the existing electrical infrastructure.

Change Order Classification: COC-3 & COC-4

Charge To:	Chapter 12
Account Number:	20-00-180913-604218
	20-00-182300-604218
Amount:	$170,774.00