Bergen Community College
400 Paramus Road, Paramus, New Jersey 07652
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BOARD OF TRUSTEES
PUBLIC MEETING

Meadowlands Campus – Conference Rooms C504 and C505
1280 Wall Street West, Lyndhurst, New Jersey 07071

Tuesday, March 4, 2025 – 5:00 p.m.

I. Call to Order

II. Open Public Meetings Act Statement

III. Oath of Office – Administered by Mrs. Arlene Q. Perez, Esq., DeCotiis, FitzPatrick, Cole, and Giblin, L.L.P.

- ❖ Mr. Mark Longo, Trustee
- ❖ Dr. Sheetal Ranjan, Trustee
- ❖ Mr. Adam Silverstein, Trustee

IV. Roll Call

V. Pledge of Allegiance

VI. Reports:

A. Vice Chairman
B. Secretary
C. Treasurer
D. President — Remarks

Presentation: President's Excellence Award
Mr. Tom DePrenda

E. Committees
1. Audit, Finance and Legal Affairs
2. Education and Student Affairs
3. Personnel
4. Site and Facilities
5. Strategic Planning and Issues

F. Alumni Trustee — Presentation: Bergen Cares Center
Ms. Annie Echeverry

G. Chairwoman

VII. Unfinished Business / Board Members

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BOARD OF TRUSTEES
PUBLIC MEETING

Meadowlands Campus – Conference Rooms C504 and C505
1280 Wall Street West, Lyndhurst, New Jersey 07071

Tuesday, March 4, 2025 – 5:00 p.m.

VIII. New Business / Board Members

IX. Open to the Public

X. Actions

A.	Approval of Board Minutes:	Tuesday, February 4, 2025
B.	Consent Agenda:	Tuesday, March 4, 2025

XI. Executive Session, if required.

XII. Adjournment

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CONSENT AGENDA

Tuesday, March 4, 2025
Meadowlands Campus – Conference Rooms C504 and C505
5:00 p.m.

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

Approval of Board Minutes – Tuesday, February 4, 2025

AUDIT AND FINANCE (A/F)

1. Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.
2. To authorize the award of Public Bid #P-2406 for pressure washing and exterior window washing to Power Washing Pro LLC.
3. To authorize renewal of the College's multi-year agreement with Ad Astra for the Monitor, Align and Predict software.
4. Authorization to award the request for quote to VMF Construction for the repair of flooring and replacement of restroom countertops at the Paramus campus.
5. To authorize continuation of the College's coverage for the Cyber, Privacy, and Security Liability insurance through Chubb/ACE American Insurance at a cost of $87,237.02.

EDUCATION AND STUDENT AFFAIRS (E/SA)

1. To authorize acceptance of a grant award in the amount of $174,600 from the **New Jersey Board of Public Utilities** and its **Clean Energy Program (NJCEP)** and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.
2. To authorize entering into an agreement for an amount not to exceed $80,000 with Super Science Programs for Kids to provide STEM enrichment programs for children in Continuing Education for the spring and summer 2005 cohorts.
3. Support the development of an Associate in Science degree program in advanced and continuous studies.

PERSONNEL (P)

1. To approve the specified personnel separations.
2. To approve the appointments of the specified Confidential and Grant personnel.
3. To approve the appointment of the specified Professional personnel.
4. To approve the appointments of the specified Support personnel.
5. To approve the appointment of the specified personnel to stipend-funded positions.
6. To approve the reappointment of Faculty-Third and Fourth Reappointment.
7. To approve the amended Appointment: Coaching Staff.
8. To rescind and appoint stipends for Clinical Coordinators for the Spring 2025 semester.
9. Confer Professor Emeritus Status

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CONSENT AGENDA

Tuesday, March 4, 2025

SITE AND FACILITIES (S/F)

1. To authorize entering into an agreement for the preparation of contract drawings and specifications for the Pitkin Education Center roofs and L-Wing sloped skylight system with RSC Architects.
2. To authorize the award of Public Bid P-2407 Paramus Road Digital Sign Replacement to _____.

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BOARD OF TRUSTEES ACTION A/F1
Approval Date: March 4, 2025

Resolution
Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
Approval for payment of the following legal vouchers:

DeCotiis, FitzPatrick, Cole & Giblin. LLP.

January 1, 2025, to January 31, 2025, $ 25,314.75

Charge to:	College Operating Funds
Account Number:	10-01-186100-607566
Amount:	$ 25,314.75

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BOARD OF TRUSTEES ACTION A/F 2
Approval Date: March 4, 2025

Resolution
To authorize the award of Public Bid #P-2406 for pressure washing and exterior window washing to Power Washing Pro LLC.

Submitted By
Dr. Eric M. Friedman, President
Mr. Nathaniel Saviet, Vice President of Facilities
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Ms. Stephanie Weise, Director, Purchasing and Services

Action Requested
Authorization to award Public Bid P-2406 Pressure Washing and Exterior Window Washing not to exceed $200,000 to Power Washing Pro LLC for a two-year period of March 4, 2025, through March 3, 2027, with an option to extend for an additional year March 3, 2027, through March 2, 2028.

Justification
The College requires these services to clean walkways, sidewalks, building facades, parking lots, windows, and atriums. These services prevent damage to surfaces and facilities, which increases the longevity of surfaces at the College. VIP Special Services LLC, the low bidder is rejected due to submitting incorrect forms.

The following bids were received.

VIP Special Services LLC	$249,980 (forms are incorrect)
Power Washing Pro LLC	$385,445
Cristi Cleaning	$418,379
Proline Solutions Management	$651,444 (forms are incorrect)
Maverick Building Services	$689,067
Kept Companies	$1,445,535.72
A1 Construction Services	$1,686,277

Charge To: College Operating Funds
Account Number: 10-06-610100-607550
Total: $200,000

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BOARD OF TRUSTEES ACTION A/F 3
Approval Date: March 4, 2025

Resolution
To authorize renewal of the College's multi-year agreement with Ad Astra for the Monitor, Align and Predict software.

Submitted By
Dr. Eric M. Friedman, President
Dr. Anthony Trump, Vice President of Student Affairs
Mr. Ron Spaide, Chief Information Officer
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Ms. Stephanie Weise, Director, Purchasing and Services

Action Requested
Authorization to renew the College's multi-year agreement for the Monitor, Align and Predict software modules with Ad Astra for the period of 3/28/2025 through 12/31/2027 at a cost of $295,084.68. The term of the renewal aligns and co-terms with the College's existing Ad Astra Essential Scheduling contract.

Annual payments are as follows:

FY 2025:	$78,232.64 (9 months only)
FY 2026:	$106,300.04
FY 2027:	$110,552.00

Justification
The Monitor software module provides visibility into registration data after the course schedule is created. This tool provides transparency as well as predicts and notifies users when courses are nearly full, or enrollment is lagging. The Align and Predict module leverages data on historical course enrollment patterns, enrollment simulation, student pathways, student progress, and modality preferences which aligns course schedules to meet student needs. This module provides tailored schedule recommendations to produce a more student-friendly and efficient course schedule.

Ad Astra's Monitor, Align and Predict software in conjunction with Essential Scheduling provides the College with the ability to:

- Offer classes in the appropriate sequence to support student persistence and completion in a timely fashion.

- Produce a course schedule that maximizes the number of course hours taken so that students can complete their program of study in a reasonable amount of time.
- Build efficiencies into the course schedule process to assist administrators in real time with managing the course schedule and demand for classes.
- Assess our course schedule and compare it to national best practices to identify areas for improvement.
- Construct a long-term strategy to promote efficiencies in space, credit loads, retention, and completion rates for students.
- Create scheduling efficiencies to increase the average credits per student and improve opportunities for timely graduation.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Ad Astra Information Systems, LLC. has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

Goods and services for the use and support of proprietary hardware are exempt from bidding in accordance with County College Contracts Law 18A:64A- 25.5 (a) (19).

Charge to: College Operating Funds
Account Number: 10-01-165100-607526
Amount: $295,084.68

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BOARD OF TRUSTEES ACTION A/F 4
Approval Date: March 4, 2025

Resolution
Authorization to award the request for quote to VMF Construction for the repair of flooring and replacement of restroom countertops at the Paramus campus.

Submitted By
Dr. Eric M. Friedman, President
Mr. Nathaniel Saviet, Vice President Facilities
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Ms. Stephanie Weise, Director, Purchasing and Services

Action Requested
Authorization to award the request for quote to VMF Construction for the repair of flooring and replacement of restroom countertops at the Paramus campus.

Justification
The College's current restrooms are dated and require improvements. These improvements will provide a clean, safe and welcoming environment for the College community. Improvements to the restrooms are part of the College's ongoing efforts to improve belongingness.

Vendors Solicited:

Jason Mazzer Plumbing & Heating, LLC	Did not quote
Magic Touch Construction Co., Inc. -	$54,058.00 (flooring only)
Northeastern Interior Services, LLC -	$98,100 (countertops only)
Rak Plumbing & Heating, LLC -	$47,500.00 (countertops only)
VMF Construction -	$58,050 (flooring and countertops)

Charge to: Chapter 12
Account Number: GL-20-00-XXXX-XXXXXX
Amount: $58,050 (estimated)

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BOARD OF TRUSTEES ACTION A/F 5
Approval Date: March 4, 2025

Resolution
To authorize continuation of the College's coverage for the Cyber, Privacy, and Security Liability insurance through Chubb/ACE American Insurance at a cost of $87,237.02.

Submitted By
Dr. Eric M. Friedman, President
Mr. Ron Spaide, Chief Information Officer
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Ms. Stephanie Weise, Director, Purchasing and Services

Action Requested
To authorize the renewal of the College's Cyber, Privacy, and Security Liability insurance coverage for one year from March 3, 2025, through March 3, 2026, from Chubb/ACE American Insurance through the Otterstedt Insurance Agency at a cost of $$87,237.02, including 10 % commission and 0.6% NJ Property-Liability Insurance Guaranty Association surcharge.

Justification
The College's insurance consultant, Otterstedt Insurance Agency, recommends renewal of this insurance policy with Chubb/ACE American Insurance due to the comprehensive coverage and coverage amounts offered. Coverage includes services for notifications and credit monitoring, forensics and crisis management, privacy, network security and internet media liability, business interruption, and network extortion. CFC Underwriting Limited did not provide a quote at the $5,000,000.00 level. This policy renewal costs represents a $895.40 increase or 1.14% increase over the prior year's premium.

The College needs to procure this insurance through a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. Otterstedt Insurance Agency. has completed and submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with- N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract The Political Contribution disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the college. Purchase of insurance is exempt from public bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (11).

Charge To: College Operating Funds
Account Number: 10-01-188100-607888
Amount: $87,237.02

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BOARD OF TRUSTEES ACTION E/SA 1
Approval Date: March 4, 2025

Resolution
To authorize acceptance of a grant award in the amount of $174,600 from the **New Jersey Board of Public Utilities** and its **Clean Energy Program (NJCEP)** and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Mr. Nathaniel Saviet, Vice President of Facilities
Dr. Anjali Thanawala, Director, Grants Administration

Action Requested
Authorization to accept a grant award in the amount of $174,600 from the **New Jersey Board of Public Utilities** and its **Clean Energy Program (NJCEP)** and authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Justification
These funds will be used for Bergen Community College's Decarbonization Plan outlining the strategies that will be implemented on campus over a 3-year period. The plan needs to be submitted by April 30, 2025 for next round of funding approvals.

No Match is required.

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BOARD OF TRUSTEES ACTION E/SA 2
Approval Date: March 4, 2025

Resolution

To authorize entering into an agreement for an amount not to exceed $80,000 with Super Science Programs for Kids to provide STEM enrichment programs for children in Continuing Education for the spring and summer 2005 cohorts.

Submitted By

Dr. Eric M. Friedman, President
Ms. Cinzia D'Ilorio, Vice President, Continuing Education and Workforce Development
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested

Authorization to enter into an agreement with Super Science Programs for Kids to provide up to 30 STEM enrichment courses for children on campus at Bergen Community College for an amount not to exceed $80,000.

Justification

Super Science Programs for Kids (SSPK) is the program delivery partner used by Bergen Community College's Division of Continuing Education and Workforce Development division for children's STEM enrichment programs. There will be multiple weeks of classes, and Super Science Programs for Kids provides the instructors, materials, and software for these courses.

See the table below for examples of courses to be offered.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Super Science Programs for Kids has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification, and the Business Entity Disclosure will be maintained on file at the College.

Charge to:	College Operating Funds
Account Number:	10-03-391029-607550
Amount:	$80,000

Course Name
Architecture and Engineering
Arts, Crafts & 3D Pen Design
Chemical Wizardry
Exploring with Robots
Fun with Physics
Lego Building and Machines
LEGO Robotics
Mini-Bots, Battle-Bots & Robotic Fun
Mini-Drones and Flying Physics
Super Science STEAM Challenges

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BOARD OF TRUSTEES ACTION E/SA 3
Approval Date: March 4, 2025

Resolution
Support the development of an Associate in Science degree program in advanced and continuous studies.

Submitted By
Dr. Eric M. Friedman, President
Dr. Andrew Tomko, Vice President of Academic Affairs and Provost
Dr. Anthony J. Trump, Vice President, Student Affairs

WHEREAS, Bergen Community College is committed to expanding academic pathways that enhance student success, affordability, and transferability; and

WHEREAS, the College seeks to develop an Associate in Science (A.S.) degree program in Advanced and Continuous Studies to support its 3+1 programs, providing students with additional academic pathways and improved financial support while enrolled at Bergen and

WHEREAS, the development of the proposed program has received endorsement from the Curriculum Committee and the Faculty Senate, ensuring alignment with academic and institutional objectives and

WHEREAS, the Bergen Community College Board of Trustees affirms that the development of this new program aligns with the institution's mission and strategic goals and

WHEREAS, this program is designed to complement, rather than duplicate, existing programs offered by New Jersey community colleges, and its implementation will be financially and operationally sustainable;

NOW, THEREFORE, BE IT RESOLVED that the Bergen Community College Board of Trustees supports the continued development and pursuit of necessary approvals for the establishment of an Associate in Science (A.S.) degree program in Advanced and Continuous Studies.

Adopted this 4th day of March 2025, by the Bergen Community College Board of Trustees.

CERTIFICATION

I, Ritzy Moralez-Diaz, Secretary to the Board of Trustees of Bergen Community College, do hereby certify that the foregoing resolution was duly adopted by the Board of Trustees at a regular meeting held on the 4th day of March 2025.

_____

Ritzy Moralez-Diaz
Secretary, Board of Trustees
Bergen Community College

Bergen Community College
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BOARD OF TRUSTEES ACTION P1
Approval Date: March 4, 2025

Resolution
To approve the specified personnel separations.

Submitted By
Dr. Eric M. Friedman, President
Mr. David Borzotta, Associate Vice President of Safety and Security
Ms. Cinzia D'Iorio, Vice President of Continuing Education and Workforce Development
Dr. Andrew Tomko, Vice President of Academic Affairs and Provost
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To accept the separation of the following individuals:

	Name	Reason	Position/Department/Division/Unit	Effective Date
1.	Jaime Pardo	Resignation	Workforce and Career Placement Manager/Continuing Education and Workforce Development/Professional	02/20/2025 (retroactive)
2.	George Bugyi	Retirement	Public Safety Officer/Safety and Security/Support	03/01/2025 (retroactive)
3.	Lois Carmichael	Retirement	Assistant Professor/Student Support Services/Student Affairs/Faculty	05/01/2025
4.	Diana Yubi Ochoa	Termination	Custodian/Facilities/Support	02/06/2025 (retroactive)
5.	Julio Carino	Rescind appointment	Custodian/Facilities/Support	02/11/2025 (retroactive)
6.	Raphael Reig	Rescind appointment	Custodian/Facilities/Support	02/17/2025 (retroactive)

Justification
1.-4. Separation
5.-6. Rescind appointment (Board of Trustees Action P5, 2/4/2025)

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BOARD OF TRUSTEES ACTION P2
Approval Date: March 4, 2025

Resolution
To approve the appointments of the specified Confidential and Grant personnel.

Submitted By
Dr. Eric M. Friedman, President
Mr. David Borzotta, Associate Vice President of Safety and Security
Dr. Anthony Trump, Vice President of Student Affairs
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To approve the appointments of the following individuals to the vacant positions and annual salaries indicated below:

	Name	Position/Division	Unit	Salary (pro-rated)	Effective Dates
1.	Arbend Drishti	Associate Director of Public Safety Operations/Safety and Security	Confidential	$85,000.00	03/17/2025
2.	Erik Castro	Benefits and Compensation Assistant/Human Resources	Confidential	$55,000.00	03/17/2025
3.	Paolo Barraca	CTE Advisor/Success Coach/Student Affairs	Grant	$55,000.00	03/17/2025
4.	James Butler	Reenrollment Success Coordinator/Student Affairs	Grant	$45,000.00	03/17/2025

Justification
1.-4. To fill budgeted vacant positions through successful search processes pending completion of background checks and references. These positions are at-will.

Charge to:
College Operating Funds and Grant Funds in accordance with the list below:
1. 10-01-192100-601110
2. 10-01-126100-601110
3. 50-02-599001-601110
4. 50-03-518400-601110

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BOARD OF TRUSTEES ACTION P3
Approval Date: March 4, 2025

Resolution
To approve the appointment of the specified Professional personnel.

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Dr. Anthony Trump, Vice President of Student Affairs
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To approve the appointment of the following individuals to the vacant positions and annual salaries indicated below:

	Name	Position/Division	Unit	Salary (pro-rated)	Effective Date
1.	Maria Weyrauch	Assistant Director of Purchasing/ Finance	Professional	$90,000.00	03/17/2025
2.	Mairead Rowan	Resource Accommodation Specialist/Student Affairs	Professional	$49,848.00	03/17/2025

Justification
1.-2. To fill the budgeted vacant positions through successful search processes pending completion of background checks and references.

Charge to:
College Operating Funds in accordance with the list below:
1. 10-01-145100-601130
2. 10-02-230200-601110

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BOARD OF TRUSTEES ACTION P4
Approval Date: March 4, 2025

Resolution
To approve the appointments of the specified Support personnel.

Submitted By
Dr. Eric M. Friedman, President
Mr. David Borzotta, Associate Vice President of Safety and Security
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To approve the appointment of the following individuals to the vacant positions and annual salaries indicated below:

	Name	Position/Division	Unit	Salary (pro-rated)	Effective Date
1.	Jimmy Joy	Public Safety Officer/ Safety and Security	Support	$36,000.00	03/17/2025
2.	Karina Marchena	Public Safety Officer/ Safety and Security	Support	$36,000.00	03/17/2025
3.	Mram Tai-Elkarim	Public Safety Officer/ Safety and Security	Support	$36,000.00	03/17/2025
4.	Karla Muchotrigo	Public Safety Officer/ Safety and Security	Support	$36,000.00	03/17/2025

Justification

1.-4. To fill budgeted vacant positions through successful search processes pending completion of background checks and references.

Charge to:
College Operating Funds in accordance with the list below:
1.-4. 10-01-192100-601138

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BOARD OF TRUSTEES ACTION P5
Approval Date: March 4, 2025

Resolution
To approve the appointment of the specified personnel to stipend-funded positions.

Submitted By
Dr. Eric M. Friedman, President
Dr. Anthony Trump, Vice President of Student Affairs
Ms. Ellianne Gallardo, Vice President of Employee Relations and Organizational Development

Action Requested
To approve the appointment of the following individuals to a budgeted, stipend-funded, position at the amount indicated:

	Name	Position/Division	Unit	Stipend (pro-rated)	Effective Dates (retroactive)
1.	Connor James Best	Assistant Track Coach/ Student Affairs	NA	$3,500.00	02/01/2025 – 06/30/2025
2.	Jeryl Orsino	Assistant Softball Coach/ Student Affairs	NA	$4,500.00	02/01/2025 – 06/30/2025
3.	Anthony Pecchinenda	Assistant Women's Basketball Coach/ Student Affairs	NA	$2,500.00	02/01/2025 – 06/30/2025
4.	Tariq Riley	Assistant Cross Country/ Distance Track Coach/ Student Affairs	NA	$3,500.00	02/01/2025 – 06/30/2025

Justification
1.-4. To fill vacant assistant coach and head coach positions, the above-mentioned stipend is seasonal. The hiring of the coaches is contingent on Bergen Community College approving a fall, winter or spring athletic season.

Charge to:
College Operating Funds in accordance with the list below:
1.-4. 60-09-910000-601161

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BOARD OF TRUSTEES ACTION P6
Approval Date: March 4, 2025

Resolution
To approve the reappointment of Faculty-Third and Fourth Reappointment.

Submitted By
Dr. Eric Friedman, President
Dr. Andrew Tomko, Vice President of Academic Affairs and Provost
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To reappoint the following individuals for their third and fourth reappointment to the indicated division and rank for the period September 1, 2025 through June 30, 2026:

Third Reappointment

Name	Rank	Discipline/Department/Division
Marites Alconis	Assistant Professor	Medical Surgical Nursing/ Health Professions
Jorge Cardenas	Assistant Professor	Physical Sciences/Chemistry Mathematics, Science and Technology
Joana Constantino	Assistant Professor	Medical Surgical Nursing/ Health Professions
Victor Conversano	Assistant Professor	Criminal Justice/ Criminal Justice and Legal Studies/ Business, and Social Sciences
Goran Dojcinoski	Assistant Professor	College Level Mathematics/Mathematics Mathematics, Science and Technology
Jake Dynes	Assistant Professor	Developmental Mathematics/Mathematics Mathematics, Science and Technology

Name	Rank	Discipline/Department/Division
Irene Erazo	Assistant Professor	Respiratory/Health Professions
Jessica Gorham	Associate Instructor	Diagnostic Medical Sonography/ Health Professions
Jaehyum Julie Lee-Hong	Assistant Professor	Psychology/Social Sciences/ Business, and Social Sciences
Nicole Humphreys	Assistant Professor	Veterinary Technology/Health Professions
Leonard Allen Smith	Assistant Professor	Business/ Business, and Social Sciences

Fourth Reappointment

Name	Rank	Discipline/Department/Division
Diana Constantino	Assistant Professor	Nursing/Health Professions/Health Professions

Justification
In Accordance with Article XIII of the BCCFA contract
Charge To: College Operating Funds

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BOARD OF TRUSTEES ACTION P7
Approval Date: March 4, 2025

Resolution
To approve the amended Appointment: Coaching Staff.

Submitted By
Dr. Eric M. Friedman, President
Dr. Anthony Trump, Vice President of Student Affairs
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To amend the appointment of the following individual from the position indicated.

Name	Position	Effective Dates (retroactive)
Sara Beck	Head Softball Coach	07/01/2024 - 02/14/2025

Justification
Appointment dates revised due to resignation.

Bergen
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BOARD OF TRUSTEES ACTION P8
Approval Date: March 4, 2025

Resolution
To rescind and appoint stipends for Clinical Coordinators for the Spring 2025 semester.

Submitted By
Dr. Eric M. Friedman, President
Dr. Andrew Tomko, Vice President of Academic Affairs and Provost
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To rescind and appoint stipends for the following individuals for the Fall 2024 and Spring 2025 semesters, effective July 1, 2024 - June 30, 2025.

CLINICAL COORDINATORS

Rescind

Name	Department/Division	Stipend (prorated)
Elizabeth Terhune	Medical Office Assistant/Health Professions	$4,750.00

Justification
In accordance with the terms of the Agreement between Bergen Community College and the Bergen Community College Faculty Association. Rescind appointment and stipend for Clinical Coordinator for the Fall 2024 and Spring 2025 semesters.

Appointment

Name	Department/Division	Stipend (prorated)
Irene Figliolina	Medical Office Assistant/Health Professions	$4,750.00

Justification
In accordance with the terms of the Agreement between Bergen Community College and the Bergen Community College Faculty Association. Appointment and payment of stipend for Clinical Coordinator for the Fall 2024 and Spring 2025 semesters.

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BOARD OF TRUSTEES ACTION P9
Approval Date: March 4, 2025

Resolution
Confer Professor Emeritus Status

Submitted By
Dr. Eric M. Friedman, President
Dr. Andrew Tomko, Vice President of Academic Affair and Provost
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested

That the Board of Trustees confer Professor Emeritus status on the following individuals:

Dr. Lou Ethel Roliston	Composition and Literature/ Humanities
Dr. Carlo Annese	English Basic Skills/ Humanities
Dr. Philip Dolce	History and Geography/ Humanities

Justification
Recommended by Dr. Eric Friedman, President, Dr. Andrew Tomko, Vice President of Academic Affairs and Provost and the Professor Emeritus Committee.

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BOARD OF TRUSTEES ACTION S/F 1
Approval Date: March 4, 2025

Resolution
To authorize entering into an agreement for the preparation of contract drawings and specifications for the Pitkin Education Center roofs and L-Wing sloped skylight system with RSC Architects.

Submitted By
Dr. Eric M. Friedman, President
Mr. Nathaniel Saviet, Vice President of Facilities
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
Authorization to enter into an agreement for the preparation of contract drawings and specifications to remove and replace the Pitkin Education Center roofs and L-Wing sloped skylight system to RSC Architects in the amount of $324,500.00, including direct costs.

Justification
The Pitkin Education Center ballasted roof systems are beyond their serviceable life and require replacement to maintain security and safety on campus. The Pitkin Education Center roof systems in the A, L, and C wings, Gym, Pool, and the Sloped Skylight System in the L wing must be replaced to keep these facilities water-tight and avoid costly emergency repairs. The contract drawings and specifications will provide the details necessary for future bids to complete the work.

Received Proposals:

RSC Architects	-	$324,500.00 including Direct Costs
Acari & Iovino Architects		$358,818.00 including Direct Costs
H2M Architects & Engineers	-	$376,500.00 including Direct Costs

Professional services are exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (1). The Request for Qualifications for Architecture Services was advertised, in accordance with the New Jersey P.L. 2004, Chapter 19 "Pay to Play" Law, and conforms to a "Fair and Open Process."

Charge To: Chapter 12
Account Number: 20-00-180912-604218
Amount: $324,500.00

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PLACEHOLDER
BIDS DUE 2/27/25

BOARD OF TRUSTEES ACTION S/F 2
Approval Date: March 4, 2025

Resolution
To authorize the award of Public Bid P-2407 Paramus Road Digital Sign Replacement to _____.

Submitted By
Dr. Eric M. Friedman, President
Mr. Nathaniel Saviet, Vice President of Facilities
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Ms. Stephanie Weise, Director, Purchasing and Services

Action Requested
Authorization to award Public Bid P-2407 Paramus Road Digital Sign Replacement to _____ in the amount of _____, including the Base bid, allowances, and alternate #1.

Justification
Replacement of the Paramus Road Digital Sign, electrical infrastructure, and associated masonry will greatly improve the aesthetics of the main entrance to the campus and provide a more welcoming entryway. The new sign will provide clear, bold lettering for message board announcements and improve communication with visitors and campus constituents. This replacement will project a more modern, innovative, and welcoming entrance to the College.

Bids were received from:

	Base Bid w. Allowances	Alternate #1	Alternate #2

Charge To: Chapter 12
Account Number: 20-TBD
Amount: $