

BOARD OF TRUSTEES
PUBLIC MEETING

Public Agenda

WebEx Virtual Meeting Event

Tuesday, June 2, 2020 – 5:00 p.m.

- I. Call to Order
- II. Open Public Meetings Act Statement
- III. Roll Call
- IV. Reports:
 - A. Vice Chairman
 - B. Secretary
 - C. Treasurer
 - D. President
 - E. Committees
 - 1. Audit, Finance and Legal Affairs
 - 2. Education and Student Affairs
 - 3. Personnel
 - 4. Site and Facilities
 - 5. Strategic Planning and Issues
 - F. Alumni Trustee
 - G. Chairman
- V. Unfinished Business/Board Members
- VI. New Business/Board Members
- VII. Open to the Public
- VIII. Actions:
 - A. Approval of Minutes: Tuesday, May 5, 2020
 - B. Approval of Executive Session Minutes Tuesday, May 5, 2020
 - C. Approval of Consent Agenda: Tuesday, June 2, 2020
- IX. Executive Session, if required
(New Business/Open to the Public)
- X. Adjournment



CONSENT AGENDA

Tuesday, June 2, 2020

Virtual WebEx Event

5:00 p.m.

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF BOARD MINUTES and EXECUTIVE SESSION MINUTES: Tuesday, May 5, 2020

AUDIT AND FINANCE (A/F)

1. Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.
2. Revision of College Policy: Annual Financial Statement
3. To authorize the renewal of VMWare licensing with NJEdge for the college's virtual server host machines for one year.
4. Authorization to reimburse the County of Bergen for the college's portion of Property Insurance Coverage, Excess Worker's Compensation Coverage, Liability Claim fund, Worker's Compensation Fund, Educator's Legal Liability, and Third-Party Claim Administration Fee.
5. To authorize the annual renewal of the college's broadband internet services through NJEDge.Net technology consortium at a cost of \$201,852.00.
6. To authorize annual renewal of the college's subscription to illumira, a digital media repository and streaming service provided through NJEDge.Net technology consortium for the period of 7/1/20 – 6/30/21.
7. Authorization to purchase a new console that controls the lights and sound in the Anna Maria Ciccone Theatre.
8. To authorize the purchase of Q-Flow Anywhere module and implementation services through ACF Technologies at a cost of \$13,200.00.

Consent Agenda
Page Two

PERSONNEL (P)

1. A. Authorizing the reappointment of, and approving a contract with Anthony R. Ross, Ed.D., as Interim President of Bergen Community College.
- B. Appointment: Faculty (Eleventh Month)
- C. Appointment: Professional Staff
- D. Appointment: Student Affairs Athletic Program (Coaching Staff)
2. A. Reappointment: Administrative Personnel
- B. Reappointment – Technical/Professional Assistants
- C. Reappointment: Ciarco Instructors
- D. Reappointment: Directors/Administrators
- E. Reappointment: Part-Time Personnel
- F. Reappointment: Project Personnel – Grants
- G. Reappointment: Professional Staff
- H. Approve Extension of Interim Assignment and Stipend
3. Resignation: Confidential
4. A. Approve: Leave of Absence/Grant Staff
- B. Approve: Return from Leave of Absence/Professional Staff
5. Retirement: Faculty
6. Authorization to approve settlement of litigation entitled, Randy Angeles and Shedrick Boxton v. Bergen Community College, Docket No. BER-L-4409-18.



BOARD OF TRUSTEES ACTION A/F1
Approval Date: June 2, 2020

Resolution:

Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Wilton Thomas-Hooke, Managing Director, Finance

Action Requested

Approval for payment of the following legal vouchers:

April 1, 2020 to April 30, 2020 DeCotiis, FitzPatrick, Cole & Giblin. LLP. \$ 38,517.01

Legal bills will be available on the College's web site under the Board of Trustees at the following address:

<http://www.bergen.edu/about-us/board-of-trustees/legal-bills>

Charge to:	College Operating Funds
Account Number:	10-01-186100-607566
Amount:	\$ 38,517.01



BOARD OF TRUSTEES ACTION: A/F2
Approval Date: June 2, 2020

Resolution

Revision of College Policy: Annual Financial Statement.

Submitted By

Dr. Anthony Ross, Interim President

Dr. Drorit Beckman, Executive Assistant to the Executive Vice President

Mr. Wilton Thomas-Hooke, Managing Director of Finance

Action Requested

To approve the revision of College Policy: Annual Financial Statement.

Justification

This policy is being revised as part of the college's on-going review of college policies.

See attached policy.

Bergen Community College

Board of Trustees

Section C: Audit/Finance/Legal

CG: Annual Financial Statement

The Higher Education Restructuring Act requires that Bergen Community college put into effect a system for tracking expenditures for governmental relations, public relations, and legal costs; therefore, the Board of trustees of Bergen community College enacts the following policy:

1. The chief Financial Officer of Bergen Community College shall prepare an annual financial statement of Bergen Community college which shall, in addition to providing other information, contain a listing of the expenditure of Bergen community College for governmental relations, public relations, and legal costs.
2. That the financial statement to be prepared by the Chief Financial Officer of Bergen community College shall be completed and presented to the Board at the Meeting of the Board of Trustees in the month of November of each year.
3. That the financial statement prepared by the Chief Financial Officer of Bergen Community College shall be made available to the public and shall be kept for such inspection in the offices of the Chief Financial Officer of Bergen Community College.

Section C: CG
Adopted: 4/5/95
Resolution: I1
Updated:
Amended:



TO BE APPROVED
BERGEN COMMUNITY COLLEGE POLICY

Policy Name:	Annual Financial Statement				
Section #:		Section Title:		Former #:	C: CG
Approval Authority:	Board of Trustees		Adopted:		Reviewed:
Responsible Executive:	Managing Director of Finance		Revised:		
Responsible Office:	Office of Finance		Contact:	wthomas-hooke@bergen.edu	

1. Policy Statement

In accordance with the Higher Education Restructuring Act, the Chief Financial Officer of Bergen Community College shall prepare annual financial statements, presented to the Audit and Finance Committee of the Board of Trustees and be made available to the public.

2. Reason for Policy

To comply with the requirements of the Higher Education Restructuring Act of 1994.

3. Who Should Read this Policy

All members of the College community.

4. Resources

[Higher Education Restructuring Act of 1994](#)

5. Definitions

Financial Statements: A written record that conveys the business activities and the financial performance of the college. The financial statements of Bergen Community College are prepared in accordance with U.S. generally accepted accounting principles as prescribed by the GASB.

6. The Policy

The Higher Education Restructuring Act requires that Bergen Community college put into effect a system for tracking expenditures for governmental relations, public relations, and legal costs; therefore, the Board of Trustees of Bergen Community College enacts the following policy:

1. The Chief Financial Officer of Bergen Community College shall prepare an annual financial statement of Bergen Community College.

All policies are subject to amendment. Please refer to the Bergen Community College Policy Library website (bergen.edu/policylibrary) for the official, most recent version.



TO BE APPROVED

2. That the financial statements prepared by the Chief Financial Officer of Bergen Community College shall be completed and presented to the Audit and Finance Committee of the Board of Trustees.
3. That the financial statements prepared by the Chief Financial Officer of Bergen Community College shall be made available to the public and shall be kept for such inspection in the offices of the Chief Financial Officer of Bergen Community College.

7. The Procedure

n/a



BOARD OF TRUSTEES ACTION A/F3
Approval Date: June 2, 2020

Resolution

To authorize the renewal of VMWare licensing with NJEdge for the college's virtual server host machines for one year.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Ron Spaide, Chief Information Officer
Mr. Wilton Thomas Hooke, Managing Director, Finance
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to renew the VMWare Academic Licensing Agreement for one-year July 1, 2020 – June 30, 2021 in the amount of \$37,270.50. This subscription includes (2) vCenter Servers, and (54) vSphere Enterprise Plus licenses purchased through NJEdge.

Justification

VMWare Licensing entitles the college to utilize the virtualization software that runs the vast majority of the college's server environment. By utilizing VMWare, the number of physical servers required to support the college's core business is reduced, thereby decreasing the amount of power utilized and the amount of manpower required to support the servers. Additionally, by virtualizing servers, the college positions its systems and services to be portable in the event of a natural disaster, and the college's backups can be used to restore service quickly and reliably at an alternate location.

NJEDge.Net is a non-profit organization and is exempt from Pay-To-Play.

Consortium purchases are allowed in accordance with County College Contracts Law 18A-64A-25.10.

Charge to: College Operating Funds
Account: 10-01-165100-607526
Amount: \$37,270.50



PLACEHOLDER

BOARD OF TRUSTEES ACTION A/F4 Approval Date: June 2, 2020

Resolution

Authorization to reimburse the County of Bergen for the college's portion of Property Insurance Coverage, Excess Worker's Compensation Coverage, Liability Claim fund, Worker's Compensation Fund, Educator's Legal Liability, and Third-Party Claim Administration Fee.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Wilton Thomas-Hooke, Managing Director, Finance

Action Requested

Authorization to reimburse the County of Bergen for Property Insurance Coverage; Excess Worker's Compensation Coverage; Liability Claim Fund; Worker's Compensation Fund; Educator's Legal Liability insurances for the coverage period July 1, 2020 through June 30, 2021, at an estimated cost of \$X,XXX,XXX.XX.

Justification

The college participates in the County's risk management and liability insurance coverage. The college is required to reimbursement the County for its portion of the renewal cost for the insurance coverage. The total cost is distributed across two accounts for general liability and workmen's compensation insurance.

Charge To: College Operating Funds

Accounts: 10-01-188100-607590

10-01-188100-607591

Total: \$X,XXX,XXX.XX.



BOARD OF TRUSTEES ACTION A/F5
Approval Date: June 2, 2020

Resolution

To authorize the annual renewal of the college's broadband internet services through NJEDge.Net technology consortium at a cost of \$201,852.00.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Ron Spaide, Chief Information Officer
Mr. Wilton Thomas Hooke, Managing Director, Finance
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to renew internet services for fiscal year 2021 through NJEDge.Net at a cost of \$201,852.00.

Justification

This is the annual renewal of Broadband Internet services for the College. This contract for next year is a cost savings of \$7,200.00 (\$600/month reduction) and increased bandwidth of 1 Gigabyte to each campus location (previous bandwidth was 300 Megabytes).

Consortium purchases are allowed in accordance with County College Contracts Law 18A:-64A-25.10.

NJEDge is a not for profit technology consortium and is exempt from Pay-to-Play.

Charge To: College Operating Funds
Account Number: 10-01-165100-607645
Amount: \$201,852.00



BOARD OF TRUSTEES ACTION A/F6
Approval Date: June 2, 2020

Resolution

To authorize annual renewal of the college's subscription to illumira, a digital media repository and streaming service provided through NJEDge.Net technology consortium for the period of 7/1/20 – 6/30/21.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Ron Spaide, Chief Information Officer
Mr. Wilton Thomas Hooke, Managing Director, Finance
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to renew illumira video repository and licensed media hosting services for fiscal year 2021 through NJEDge.Net at a cost of \$24,709.18.

Justification

This is the annual renewal of illumira, a digital video repository service for streaming and preservation of academic and research videos for higher education. illumira also hosts a collection of cataloged commercial educational digital videos that relate to a diverse array of fields, allowing the Sidney Silverman Library that have licensed this content to easily add these videos to their video collection for streaming.

Consortium purchases are allowed in accordance with County College Contracts Law 18A:-64A-25.10.

NJEDge is a not for profit technology consortium and is exempt from Pay-to-Play.

Charge To:	College Operating Funds
Account Number:	10-01-165100-607526
Amount:	\$24,709.18



PLACEHOLDER

BOARD OF TRUSTEES ACTION A/F7 Approval Date: June 2, 2020

Resolution

Authorization to purchase a new console that controls the lights and sound in the Anna Maria Ciccone Theatre.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Wilton Thomas-Hooke, Managing Director, Finance
Mr. Ron Miller, Executive Director, Foundation
Ms. Barbara Golden, Director, Purchasing Services

Justification

Authorization to purchase a new electronic console that controls the lights and sound in the Anna Maria Ciccone Theatre in the amount of \$ _____

Action Requested

The College has an opportunity to repurpose budgeted funds from the Community Theater Department to pay for the installation of a new console that controls the lights and sound. The existing equipment is 20 years old and needs updating. This installation will allow the college to rent the theater during unused periods for national dance troupes to film a virtual season for their company, and then later in the fall, rent the empty theater for rehearsals for upcoming Broadway shows. Our theater department will not be using the space during the Fall 2020 semester.

Charge to: College Fixed Asset Account
Account Number: 20-04-440000-604201
Amount: \$ XX,XXX.00



BOARD OF TRUSTEES ACTION A/F8
Approval Date: June 2, 2020

Resolution

To authorize the purchase of Q-Flow Anywhere module and implementation services through ACF Technologies at a cost of \$13,200.00.

Submitted By

Dr. Anthony Ross, Interim President
Mr. Wilton Thomas Hooke, Managing Director, Finance
Mr. Ron Spaide, Chief Information Officer
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Authorization to purchase Q-Flow Anywhere module and implementation services at a cost of \$13,200.00.

Justification

Q-Flow Anywhere service is an expansion to our current Qnomy queuing system. Without the use of this new module, students and staff are required to be physically present to register and conduct their appointments. Check-in Anywhere leverages the students' own devices for check-in, paging, and automated notifications. The Assistant Anywhere Module assists in meeting the increasing demand for virtual services by connecting students through live, secure, interactive video sessions. Remote Customer Service Representatives can engage students using a single click access from the service console.

Charge to:	College Operating Funds
Account Number:	20-01-165100-604202
Amount:	\$13,200.00



BOARD OF TRUSTEES ACTION P1A
Approval Date: June 2, 2020

Resolution

Authorizing the reappointment of, and approving a contract with Anthony R. Ross, Ed.D., as Interim President of Bergen Community College.

Submitted By

Personnel Committee

Action Requested

Approving the reappointment of, and approving a contract with Anthony R. Ross, Ed.D., as Interim President of the College pending the appointment of a new President, commencing on July 1, 2020 and terminating on December 31, 2020, at a monthly salary of \$ 18,000 per month.

Justification

The College will require reappointment of, and contract approval for an Interim President to perform the administrative powers and duties granted to the office of the President by law, or otherwise delegated by the Board, pending the selection and appointment of a new President of the College, upon completion of a successful search in accordance with the Board's presidential search policy. Dr. Ross has held the position of Interim President for the College since January 1, 2020, making him particularly well-suited to continue serving as the Interim President. The reappointment and extension of Dr. Ross' contract with the College is on file and awaiting approval.



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P1B

Approval Date: June 2, 2020

Resolution

Appointment: Faculty (Eleventh Month)

Submitted By

Dr. Anthony Ross, Interim President

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

That the following faculty members be appointed to an eleventh month contract effective July 1, 2020 through June 30, 2021. The faculty members indicated will receive 10% of their July 1, 2020, base salary as compensation for working the eleventh month:

Name

Timothy Foote

Fred Golub

Position/Division

Associate Professor/Counseling/Academic Affairs

Professor/Counseling/Academic Affairs

Justification

To provide coverage in Student Affairs and Counseling.

Charge To:

Account Number:



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES P1C
Approval Date: June 2, 2020

Resolution

Appointment: Professional Staff

Submitted By

Dr. Anthony Ross, Interim President

Dr. Christine Gillespie, Executive Director, Continuing Education and Workforce Development

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Scott Cohen	Program Supervisor/Continuing Education and Workforce Development	\$50,000.00 (pro-rated)	06/01/2020 (retroactive)
Yeon Su Kil	Program Supervisor/Continuing Education and Workforce Development	\$50,000.00 (pro-rated)	06/01/2020 (retroactive)

Justification

To fill a budgeted position through a successful search process pending successful completion of background checks and references.

Charge to: College Operating Funds

Account Number:



BOARD OF TRUSTEES ACTION P1D

Approval Date: June 2, 2020

Resolution

Appointment: Student Affairs Athletic Program (Coaching Staff)

Submitted By

Dr. Anthony Ross, Interim President

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the appointment of the following individual to part-time Assistant Coach position at the stipend indicated:

<u>Name</u>	<u>Assistant Coach Position</u>	<u>Stipend</u>	<u>Effective Dates</u>
David Mosconi	Women's Basketball	\$3,500.00	10/01/19 – 03/31/20 (retroactive)

Justification

The above-mentioned stipend is seasonal.

Charge To: College Operating Funds

Account Number: 60-09-910000-601161



BOARD OF TRUSTEES ACTION P2A
Approval Date: June 2, 2020

Resolution

Reappointment: Administrative Personnel

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock Fisher, Vice President, Academic Affairs

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

That the following individuals be reappointed to the positions indicated for the period not to exceed one year commencing July 1, 2020, or until further action of the Board of Trustees.

Name

Susan Callahan Barnard [Dr.]

Adam Goodell

Adam Goodell

Emily Vandalovsky

Position

Dean, Division of Health Professions

Dean, Division of Humanities

Interim Dean, Business, Arts and Social Sciences

Dean, Division of Math, Science and Technology

Justification

Reappointment pursuant to N.J.A.C. 9A:7-4.2(d). This administrative position is at-will and the reappointed individual serves at the pleasure of the Board for a term not to exceed one year or until further action of the Board of Trustees.



BOARD OF TRUSTEES ACTION P2B
Approval Date: June 2, 2020

Resolution

Reappointment – Technical/Professional Assistants

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock Fisher, Vice President of Academic Affairs

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2020 through June 30, 2021 (One-year contract):

<u>Name</u>	<u>Title</u>	<u>Discipline/Division</u>
John Cichowski	Technical Assistant I	Tutorial Supervisor/Cerullo Learning Assistance Center/Academic Affairs
Patrice Devincentis	Professional Assistant	Performing Arts/Business, Arts and Social Sciences
Julie Field	Professional Assistant	Enrollment Specialist/Admissions and International Programs/Student Affairs
Melissa Flores	Professional Assistant	Transfer Evaluator/Records and Registration/Student Affairs
Patricia Giannini	Professional Assistant	Enrollment Specialist/Admissions and International Programs/Student Affairs
Joshua Gordon	Technical Assistant I	Media Technology/Information Technology
Michele Kenyon	Technical Assistant I	Dental Hygiene/Health Professions
Juan Leon	Technical Assistant II	Visual Arts/ Business, Arts and Social Sciences
Yumi Pak	Technical Assistant II	Library Services/Academic Affairs
Richard Tran	Technical Assistant II	Biology & Horticulture / Math, Science, and Technology
Mine Ugurlu	Professional Assistant	Enrollment Specialist/Admissions and International Programs/Student Affairs
Sherry Wilson	Technical Assistant I	Hotel Restaurant Management/Business, Arts and Social Sciences

That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2020 through June 30, 2022 (Two-year contract):

<u>Name</u>	<u>Title</u>	<u>Discipline/Division</u>
Cliff Cargill	Technical Assistant I	Physical Sciences/Math, Science, and Technology
Dominic Ciaccio	Professional Assistant	Information Technology
Christopher Cioppa	Professional Assistant	Wellness and Exercise Science/Humanities

Board of Trustees Action P2B
June 2, 2020
Page 2

Barbara DeStefano	Technical Assistant I	Biology and Horticulture/Mathematics, Sciences, and Technology
Howard Dreispan	Professional Assistant	Media Technology/Information Technology
John Findura	Professional Assistant	Writing Tutorial Supervisor/Cerullo Learning Assistance Center/Academic Affairs
Mary Ann Kho	Technical Assistant I	Media Technology/Information Technology
Todd Garrett Planten	Technical Assistant II	Biology & Horticulture/Math, Science, and Technology
Madhvi Shah	Professional Assistant	Mathematics Tutorial Supervisor/Cerullo Learning Assistance Center/Academic Affairs
Peter Kolankowski	Technical Assistant I	Media Technology/Information Technology
Mike Martinez	Professional Assistant	Enrollment Services/Student Affairs
Robert Papp	Professional Assistant	Media Technology/Information Technology
Lynne Richardson	Professional Assistant	Enrollment Services/Student Affairs
Sharon Sawey	Professional Assistant	Biology & Horticulture/Mathematics, Science, and Technology/Academic Affairs
Yolanda Sheppard	Professional Assistant	Library Services/Academic Affairs
Mary Singletary	Professional Assistant	Nursing/Health Professions
Elsa Valcarcel	Professional Assistant	Admissions and International Programs/Student Affairs

Justification

In accordance with Article XIII of the BCCFA contract.

BOARD OF TRUSTEES ACTION P2C
Approval Date: June 2, 2020

Resolution

Reappointment: Ciarco Instructors

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock Fisher, Vice President, Academic Affairs

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the reappointment of the following individuals to the positions indicated.

<u>Name</u>	<u>Position</u>	<u>Effective Dates</u>
Richlene Joannides	Ciarco Instructor	07/01/20 – 06/30/21
Marianne Patino	Ciarco Instructor	07/01/20 – 06/30/21
Kathryn Renick	Ciarco Instructor	07/01/20 – 06/30/21
Beverly Rosch	Ciarco Instructor	07/01/20 – 06/30/21
Lori Yoselow	Ciarco Instructor	07/01/20 – 06/30/21

Justification

Reappointment per Article IX, Section A in the Appendix CLC – Ciarco Learning Center Members of the BCCFA Collective Bargaining Agreement

Charge To: College Operating Funds

Account Number:



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P2D
Approval Date: June 2, 2020

Resolution

Reappointment: Directors/Administrators

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock Fisher, Vice President, Academic Affairs

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

That the following personnel be reappointed to the position indicated for the period commencing July 1, 2020 through June 30, 2022:

Name

Position/Division

Robert Coane

Director of Campus Planning & Improvements

Barbara L. Hamilton-Golden

Director of Purchasing & Services

Peter A. LeDonne

Director of Community & Cultural Affairs

William Yakowicz

Director of Grants Administration

Justification

Reappointment per Article VIII, Section 7 of the Administrator Association Collective Bargaining Agreement.



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P2E

Approval Date: June 2, 2020

Resolution

Reappointment: Part-Time Personnel

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock Fisher, Vice President, Academic Affairs

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the reappointment of the following individuals to the indicated part time positions at the salaries and effective dates as noted:

<u>Name</u>	<u>Position/Department/Division</u>	<u>Hours per Week/ Hourly Rate</u>	<u>Effective Dates</u>
Nicole Babington	Part-Time Secretary/ Student Life/Student Affairs	Twenty hours/ 29.57	07/01/20 – 06/30/21
Dale Egan	Assistant Supervisor/ Cerullo Learning Assistance Center/Academic Affairs	Nineteen hours 23.52	07/01/20 – 06/30/21

Justification

Reappointments to budgeted positions.



BOARD OF TRUSTEES ACTION P2F
Approval Date: June 2, 2020

Resolution

Reappointment: Project Personnel – Grants

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock Fisher, Vice President, Academic Affairs

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

That the grant personnel listed below be reappointed to the positions indicated for the period commencing July 1, 2020 through June 30, 2021, except where noted.

<u>Name</u>	<u>Position</u>
Barbara Abolafia	Summer Explorations Coordinator (Title V)
Reyniel Afuang*	Program Assistant (First in the World)
Aida Castro-Henix	EOF Counselor
Luis DeAbreu	STEMatics Grant Program Director (STEMatics)
Randy Dodd*	Mentoring Coordinator (TPSID 2)
Lauren Fowler	Professional Success Coach/Academic Counselor (Title V)
Laura Frazer	Sr. Grant Manager/Compliance Officer - Grants Administration (Title V, STEM, Perkins, TPSID, IDC)
Vittoria Fronte*	Research Assistant (Grants Administration/Title V/STEMatics/FITW)
Elizabeth Gieske DeFeo**	CLC Project Director/Adult Basic Education/ Continuing Education and Community Outreach
Matthew Greene	STEM Academic Counselor (STEM)
Randi Greene	Financial Literacy Specialist/Buyer (STEMatics/Grants Administration)
Erica James	Professional Success Coach/Academic Counselor (Title V)
Sadeja Jones**	Student Success Coach-Facilitator (Perkins)
Faith Kallert	Business Liaison Southern Region – Continuing Education and Workforce Development (NJ HealthWorks)
Laura Madera	Peer Mentor Coordinator/Coach (Title V)
Alan Manzueta	Professional Success Coach (Title V)
Erin Meccia*	Professional Success Coach (TPSID 2)
Andrea Nemeth	Project Director – Continuing Education and Workforce Development (NJ Healthworks)
Monica Rock	Success Coach – Continuing Education and Workforce Development (NJ Healthworks)

Board of Trustees Action P2F
June 2, 2020
Page 2

<u>Name</u>	<u>Position</u>
Iqra Shabbir	Supplemental Instruction (SI) STEM Coordinator (STEM HSI/Cerullo Learning Assistance Center)
Lark Lo Sontag*	Project Coordinator – Child Development Center (CCAMPIS)
Jacqueline Stoddardt	STEM Academic Counselor (STEM)
Majeda Sultana	STEMatics Academic Counselor (STEMatics)
Colleen Tedesco*	Success Coach (TPSID 2)

*Funded through current grants which expire 9/30/20; therefore the effective dates are 07/01/20 – 9/30/20.

**TBD – Current grant ends 6/30/20. Waiting for further clarification.

Justification

Reappointment of grant-funded positions. These positions are at will.



BOARD OF TRUSTEES ACTION P2G
Approval Date: June 2, 2020

Resolution

Reappointment: Professional Staff

Submitted By

Dr. Anthony Ross, Interim President
Dr. Brock Fisher, Vice President, Academic Affairs
Dr. Christine Gillespie, Executive Director, Continuing Education and Workforce Development
Dr. Larry Hlavenka, Executive Director, Public Relations & Community and Cultural Affairs
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Ronald Spaide, Chief Information Officer
Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

That the following personnel be reappointed to the positions indicated for the period commencing July 1, 2020 through June 30, 2021.

<u>Name</u>	<u>Position</u>
Patricia Aguilar	Office Supervisor
Marlon Blair	Technical Support Specialist II
Kevin Bonomolo	Resource Accommodation Specialist
Ryan Brown	Manager, Environmental Health & Safety
Hilda Buitrago	New Student Enrollment Specialist
Matthew Calamari	Technical Support Specialist I
Gloria Cevallos	Scheduler & Facilities Planner
Francesco Cicero	Technical Support Specialist II
Moises DeLeon	Technical Support Specialist II
Thomas DePrenda	Manager, New Media Services
Lisa DiGaetano	Enrollment Services Coordinator
Christopher DiSanto	Testing Assistant
Jeannette Dones	Sr. Financial Aid Specialist
Paulina Drabik	Technical Support Specialist II
Fernando Encarnacion	Evening Math Lab Coordinator
Jessica Fagnoli	Public Information Assistant
Rogério Faria	Network System Administrator II
Deana Fletcher	Coordinator of Athletics and Equipment Manager
Anthony Florio	Accountant – Fixed Assets & Financial Analysis
Rosannlle Franco	Office Services Supervisor
Frank Hablawi	Web Developer

Board of Trustees Action P2G
June 2, 2020
Page 2

<u>Name</u>	<u>Position</u>
April Harrison	Coordinator, Summer Intensive Program
Christopher Houle	Technical Support Specialist II
Dania Huie-Pasigan	Head College Nurse
Ted Jaronsinski	Technical Coordinator – Media Technologies
Arooj Javed	Technical Support Specialist – Documents & Records
Candice Kaup Scioscia	Manager, Learning Assistance Center
Kristen Ko	Manager of Access Services
Gabriela Kosek	Testing Assistant
Catherine Krostek	Enrollment Services Coordinator
Dennis Kruk	Coordinator, Health Professions Interdisciplinary Center for Simulation
C. Michael Lapone	Manager of Facility Operations – Lyndhurst
Judith Lopez-Hungreder	Coordinator of Evening and Weekend Services
Edwin Lopez-Rodriguez	Custodial Supervisor
Elena Luddy	Sr. Financial Accountant
Christopher Maccarrone	Sharepoint/SQL Server Administrator I
Beverly Margolies	Academic Web Designer and Content Manager
Aretha McMillan	Coordinator, Educational Outreach
Kim Meekins	Office Services Supervisor - Meadowlands
Deborah Michels	Technical Support Specialist II / APPLE
Mark Molisani	Grant Writer
Giselle Pacheco	Sr. Financial Aid Specialist
Patricia Pappas-Juliano	Assistant Director, Financial Aid
Jaime Pardo	Manager, Workforce & Career Placement
Nilda Pardo	Jr. Accountant
Evelin Perez	Accountant-Financial Analysis
Kirsten Perino	Office Manager
Nadine Phillips	Assistant Director of Records & Registration and One Stop Supervisor
Joseph Pitre	Math Lab Supervisor
Gregory Reilly	Enrollment Services Coordinator at the Meadowlands
Johanna Reyes	Financial Aid Specialist
Kimberly Ritchie	Service Desk Manager
Carmen Rodriguez	Testing Assistant
Monica Rodriguez	Grant Writer
John Rude	Network Systems Administrator I
Robert Sangster	Technical Support Specialist II
Andrea Schaffel	Continuing Education Program Supervisor
William Smith	Academic Lab Supervisor
Wioletta Surdyka	Coordinator of Veterans and Military Affairs
Madeline Trimble	Sr. Research Associate
Maira Urena	Accountant – CE

Board of Trustees Action P2G
June 2 2020
Page 3

<u>Name</u>	<u>Position</u>
Tamara Vaughan	Business Development Manager
Stephanie Weise	Assistant Director, Purchasing & Services
Ian Wolf	Coordinator of Student Conduct and Information
Saikheen Wong	System Administrator II
Kenny Xheraj	Custodial Supervisor

Action Requested

That the personnel listed below be reappointed to the positions indicated for the period July 1, 2020 through June 30, 2022 (Two-year contract):

<u>Name</u>	<u>Position</u>
Wilson Aguilar	Supervisor, Graphics Services
John Bruno	Testing Assistant
Tom DePrenda	Manager, New Media Services
Hosea DeShields	Coordinator Printing & Copying Services
Cristina Grisales	Graphic & Web Designer – Public Relations
Michelle Johnston	Assistant Director - Accounting
Michael G. Lapointe	Senior Theatre Technician
Kimberly A. Makoe	Senior Scheduling and Facilities Planner
Charlmaine McKinney	Financial Aid Specialist
Hyacinthe Nkurunziza	Coordinator of Student Success and Completion
Maria Shirley Pachon	Business Accelerator Coordinator
Bonnie Rodriguez	Financial Aid Specialist
Sonia Latimer Rose	Manager, Accounts Payable
Rong Wang	Assistant Director LLRC

Justification

Reappointment per Article XII, Section 6 of the Professional Staff Collective Bargaining Agreement



BOARD OF TRUSTEES ACTION P2H
Approval Date: June 2, 2020

Resolution

Approve Extension of Interim Assignment and Stipend

Submitted By

Dr. Anthony Ross, Interim President

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the extended appointment of the following individual to the interim position and monthly stipend as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Monthly Amount</u>	<u>Effective Date</u>
Ralph Choonoo	Interim Dean of Student Affairs	\$750.00	07/01/20

Justification

To continue to fill a leadership position in Student Affairs and provide a stipend for additional day-to-day operational responsibilities within Student Affairs. This position will report to the Interim President who will continue to provide supervision for the division of Student Affairs.

Charge To: College Funds
Account Number:



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P3
Approval Date: June 2, 2020

Resolution

Resignation: Confidential

Submitted By

Dr. Anthony Ross, Interim President

Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the resignation of the following individual:

<u>Name</u>	<u>Position/ Department/Division</u>	<u>Effective Date</u>
Michelle Roche	Director of Administration/Facilities	06/18/20

Justification

Resignation



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P4A
Approval Date: June 2, 2020

Resolution

Approve: Leave of Absence/Grant Staff

Submitted By

Dr. Anthony Ross, Interim President

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Majeda Sultana	STEMatics Academic Counselor/ Counseling Center/Student Affairs	03/06/20 (retroactive)

Justification

Family Leave



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P4B
Approval Date: June 2, 2020

Resolution

Approve: Return from Leave of Absence/Professional Staff

Submitted By

Dr. Anthony Ross, Interim President

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the return from a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Nadine Phillips	Assistant Director of Records & Registration and One Stop Supervisor/Enrollment Services/ Student Affairs	05/19/20 (retroactive)

Justification

Return from medical leave



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P5
Approval Date: June 2, 2020

Resolution

Retirement: Faculty

Submitted By

Dr. Anthony Ross, Interim President

Dr. Brock Fisher, Vice President, Academic Affairs

Ms. Gwendolyn Harewood, Director of Human Resources and Employee Relations

Action Requested

To approve the retirement of the following individuals:

<u>Name</u>	<u>Position/Rank/Department/Division</u>	<u>Effective Date</u>
Barry Freeman	Professor/Business and Finance/ Business, Arts and Social Sciences/ Academic Affairs	07/01/20
Michael Redmond (Dr.)	Professor/Philosophy and Religion/ Humanities/Academic Affairs	07/01/20

Justification

Retirement



400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P6
Approval Date: June 2, 2020

Resolution

Authorization to approve settlement of litigation entitled, Randy Angeles and Shedrick Boxton v. Bergen Community College, Docket No. BER-L-4409-18.

Submitted By:

Dr. Anthony Ross, Interim President

Mr. Gerard L. Carroll, Chairman, Board of Trustees

Mr. Patrick Fletcher, Chairman, Personnel Committee, Board of Trustees

Action Requested

Approve settlement of litigation entitled, Randy Angeles and Shedrick Boxton v. Bergen Community College, Docket No. BER-L-4409-18, authorizing the President to enter into a settlement agreement and release for the amount of \$125,000 and costs of mediation in the approximate amount of \$3,450. The settlement agreement and release shall be on file in the President's office.

Justification

Resolve pending litigation to avoid additional costs of litigation costs.