Bergen COMMUNITY COLLEGE
400 Paramus Road, Paramus, New Jersey 07652
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BOARD OF TRUSTEES
PUBLIC MEETING

Tuesday, July 9, 2019 – 5:00 p.m.

Paramus Campus – TECHNOLOGY BUILDING – Conference rooms BC

I. Call to Order

II. Open Public Meetings Act Statement

III. Oath of Office – Mr. Bryant Gomez, Alumni Trustee

IV. Roll Call

V. Pledge of Allegiance

VI. Reports
- A. Vice Chairman
- B. Secretary
- C. Treasurer
- D. President Presentation:

  - ❖ Ellucian Annual Update
    Mr. Ron Spaide, Chief Information Officer, Ellucian

- E. Committees
  1. Audit, Finance and Legal Affairs
  2. Education and Student Affairs
  3. Personnel
  4. Site and Facilities
  5. Strategic Planning and Issues
- F. Alumni Trustee
- G. Chairperson

VII. Unfinished Business/Board Members
2019 Summer Board Retreat – Update from Planning Committee

VIII. New Business/Board Members

IX. Open to the Public

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X. Actions
- A. Approval of Minutes: June 4, 2019
- B. Approval of Executive Session Minutes: June 4, 2019
- B. Consent Agenda: Tuesday, July 9, 2019

XI. Executive Session: Personnel Matters
(New Business/Open to the Public)

XII. Adjournment

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CONSENT AGENDA

Tuesday, July 9, 2019

Technology Building – Conference Rooms BC

5:00 p.m.

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF BOARD MINUTES AND EXECUTIVE SESSION MINUTES: June 4, 2019

AUDIT AND FINANCE (A/F)

1. Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.
2. Exempt from Bidding: Authorization to purchase Student Athletic Insurance from Bollinger, Inc.
3. To award Public Bid P-2295, TV Studio Equipment, to vendors listed below for items that replace obsolete and unsupported equipment in the Broadcast Center's Instructional Studio/Control Room.
4. To award Public Bid P-2294 to Erector Sets Inc. for the purchase of a television studio set.
5. To award Public Bid P-2296, Supplies for Biology and Science to various vendors for miscellaneous supplies used in Biology, Chemistry, Physics and Earth Science Laboratories for fiscal year 2019-2020.
6. To authorize the purchase of periodical titles and online subscription services that contain over 680 journals from EBSCO Information Services for the Library for the period January 1, 2020 through December 30, 2020.
7. To authorize payment to NJEDge.Net fiduciary agent for the VALE (Virtual Academic Library) Consortium, for the College Library's share of the cost of electronic periodical databases for the academic year 2019-2020.
8. To renew the Library's annual subscription with Westchester Academic Library Directors Organization (WALDO) for sixteen full-text electronic databases, for the academic year 2019-2020.
9. To authorize the purchase of library materials consisting of over 100 titles of print book subscriptions, many of which come with monthly updated material throughout the year, and online resources through Westlaw database which are required for the Legal Studies program from West Publishing Corporation, dba Thompson West, Thomson Reuters – West, for the period July 1, 2019 through June 30, 2020.
10. To authorize the purchase of approximately 1,000 print and e-books from YBP (Yankee Book Peddler) library services for the period July 1, 2019 through June 30, 2020.
11. Approving a settlement agreement with Fine Wall Corporation ("Fine Wall"), in the amount of $18,500, to resolve Fine Wall's claim concerning a change order to Fine Wall's contract for extra work on the Pitkin Gymnasium Renovation Project.

EDUCATION AND STUDENT AFFAIRS (E/SA)

1. To authorize continued participation in a consortium partnership with the Board of Education of the Bergen County Technical Schools District and Greater Bergen Community Action to implement the FY 2020 Bergen County Consolidated Adult Basic Education and Integrated English Literacy and Civics Education (ABE & IELCE) Grant Program funded through the New Jersey Department of Labor and Workforce Development, and to authorize President Michael D. Redmond, or his designee, to execute required documents.
2. To authorize acceptance of a CCOG Special Projects Grant in the amount of $10,000 from the New Jersey Office of the Secretary of Higher Education (OSHE), and to authorize President Michael D. Redmond, or his designee, Dr. Brian D. Agnew to execute required documents.
3. Accept a health occupation apprenticeship grant in an amount of $12,000,000.00 from the US Department of Labor Employment and Training Administration (DOL ETA) with Bergen Community College serving as lead agency for a New Jersey Health Professions Consortium (NJHPC) initiative, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

PERSONNEL (P)

1. A. Appointment: Clinical Coordinators
   B. Appointment: Student Affairs Athletic Program (Coaching Staff)
   C. Appointment: Confidential Staff
   D. Appointment: Confidential Staff
   E. Appointment: Confidential Staff
   F. Appointment: Confidential Staff
2. Approve: Return from Leave of Absence/Grant Staff
3. Approve: Special Purpose Leave of Absence/Faculty
4. A. Resignation: Confidential
   B. Resignation: Faculty
   C. Resignation: Grant Staff
   D. Resignation: Support Staff
   E. Resignation: Professional Staff
5. A. Retirement: Faculty
   B. Retirement: Professional Staff
   C. Retirement: Support Staff
6. Approve: Leave of Absence/Professional Staff
7. Termination: Support Staff

SITE AND FACILITIES (S/F)

1. To award Public Bid P-2303 for construction of an outdoor student quad to Adamo Brothers Construction.
2. To approve the naming of the Veterinary Technology Building as the Suzanne M. Helff Hall, effective September, 2019.

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BOARD OF TRUSTEES ACTION A/F 1
Approval Date: July 9, 2019

Resolution:
Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.

Submitted By
Dr. Brian D. Agnew, Executive Vice President

Action Requested
Approval for payment of the following legal vouchers:

May 1, 2019 to May 31, 2019 DeCotiis, FitzPatrick, Cole & Giblin. LLP. $ 45,495.67

Legal bills are available on the College's web site under the Board of Trustees at the following address:

http://www.bergen.edu/about-us/board-of-trustees/legal-bills

Charge to: College Operating Funds
Account Number: 10-01-186100-607566

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BOARD OF TRUSTEES ACTION A/F 2
Approval Date: July 9, 2019

Resolution
Exempt from Bidding: Authorization to purchase Student Athletic Insurance from Bollinger, Inc.

Submitted By
Dr. Brian D. Agnew, Executive Vice President

Action Requested
Authorization to purchase Student Athletic Insurance for the coverage period August 1, 2019 through August 1, 2020, from Bollinger. Inc., at a cost of $67,700.00.

Justification
Insurance coverage for student athletes participating in intercollegiate sport.

The college has a need to procure this service as a non-fair and open contract pursuant to the provisions of N.J.S.A 19:44A-20.4. Bollinger, Inc. has submitted, a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification, Business Entity Disclosure will be maintained on file at the College. This is a renewal of insurance.

Insurance is exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (11).

Charge to: Student fees
Account Number: 60-09-910000-607801

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BOARD OF TRUSTEES ACTION A/F 3
Approval Date: July 9, 2019

Resolution
To award Public Bid P-2295, TV Studio Equipment, to vendors listed below for items that replace obsolete and unsupported equipment in the Broadcast Center's Instructional Studio/Control Room.

Submitted By
Dr. Brian D. Agnew, Executive Vice President
Mr. Ron Spaide, Chief Information Officer
Ms. Barbara Golden, Director Purchasing and Services

Action Requested
Authorization to award Public Bid P-2295, TV Studio Equipment, to the vendors listed below based on prices submitted.

Justification
This project replaces obsolete and unsupported equipment in the Broadcast Center's Instructional Studio/Control Room. The television production facility in West Hall Studio A is solely for instruction of the Broadcasting Degree program. The upgrade of this facility is vital to staying current and maintaining compatibility with today's television studios where our students strive to work. 2004 was the last time the studio equipment was updated. Given the system's complexity and strict broadcast standards, this equipment will be installed directly by the college's Media Technology Staff under the Manager's direction to assure smooth operation for our Faculty and Students.

This bid included 102 line items. The award is based on the lowest responsible bid for each line item. Bids from Adorama Inc. and CDW Government LLC were rejected. Adorama did not submit proper documents with its bid and CDW included an alternate Bid Sheet and terms and conditions. Eighteen companies registered for the bid packages and seven bids were received.

VENDOR	# OF AWARDED ITEMS	$ AMOUNT
B&H Photo	70	$100,379.40
G&G Technologies, Inc.	6	$26,627.00
Graybar Electric Company Inc.	5	$299.55
Howard Technology Solutions	12	$5,623.00
Tele-Measurements, Inc.	9	$6,001.00
TOTAL		$138,929.95

Charge to: FY18 County Bond Lifecycle: Instructional Equipment
Account Number: 20 00 170100 6042

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BOARD OF TRUSTEES ACTION A/F 4
Approval Date: July 9, 2019

Resolution
To award Public Bid P-2294 to Erector Sets Inc. for the purchase of a television studio set.

Submitted By
Dr. Brian Agnew, Executive Vice President
Mr. Ron Spaide, Chief Information Officer
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Award Public Bid P-2294 for a television studio set to Erector Sets Inc. at a cost of $64,500.00.

Justification
This set replaces an old and outdated set which was designed and built back in the mid 90's. The old set is structurally wearing and had to be mostly removed from the studio. This new set will create a professional look and more polished scenery for television and news productions that match today's modern broadcast news sets. It also brings a fresh new look with diverse features for several different studio projects and class assignments.

This new scenery/background added with the video equipment upgrades will significantly enhance the Broadcasting Students' learning environment rivaling several broadcast news companies and facilities.

A total of seven companies registered for bid packages and one bid was received.

Charge To: County Bond
Account Number: 20-00-170100-604212

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BOARD OF TRUSTEES ACTION A/F 5
Approval Date: July 9, 2019

Resolution
To award Public Bid P-2296, Supplies for Biology and Science to various vendors for miscellaneous supplies used in Biology, Chemistry, Physics and Earth Science Laboratories for fiscal year 2019-2020.

Submitted By
Dr. Brian D. Agnew, Executive Vice President
Dr. Pascal Ricatto, Interim Vice President, Academic Affairs
Ms. Barbara Golden, Director Purchasing and Services

Action Requested
Authorization to award Public Bid P-2296, Supplies for Biology and Science to the vendors as listed below based on prices submitted in the bid, quantities are estimated.

Justification
The purchase of necessary bulk consumables is required to support over a hundred sections of Biology, Chemistry, Physics and Earth Science Laboratories for Fiscal Year 2019-2020. This bid included 317 line items. The award is based on the lowest responsible bid for each line item. One line item was awarded to two different vendors due to a tie in price with quantity shared. No bids were received on two line items number 165 and 167. Fifteen companies registered for the bid package and ten bids were received.

VENDOR	# OF AWARDED ITEMS	ESTIMATED AMOUNT
Bio Corporation	7	$4,546.06
Carolina Biological Supply Co.	51	$6,650.33
Fisher Scientific	11	$8,599.50
Frey Scientific	15	$2,660.74
Holt Anatomical, Inc.	5	$4,777.00
J & H Berge, Inc.	58	$26,158.70
Parco Scientific Co.	28	$3,658.40
Triarch Inc.	29	$4,289.58
VWR International, LLC	104	$25,698.69
Wards Science	7	$650.10
TOTAL		$87,689.10

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BOARD OF TRUSTEES ACTION A/F 6
Approval Date: July 9, 2019

Resolution
To authorize the purchase of periodical titles and online subscription services that contain over 680 journals from EBSCO Information Services for the Library for the period January 1, 2020 through December 30, 2020.

Submitted By
Dr. Pascal J. Ricatto, Interim Vice President of Academic Affairs
Dr. Brian D. Agnew, Executive Vice President
Mr. David Marks, Dean, Library Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase periodicals for the Library for the period January 1, 2020 through December 30, 2020; from EBSCO Information Services at a cost not to exceed $60,000.00.

Justification
EBSCO Industries, Inc. is the preferred subscription service for periodicals for academic libraries. Small vendors are still in the marketplace but they deal with limited titles on limited subjects and service primarily K-12. EBSCO provides us with a robust system which allows online ordering, billing, renewals, reports, training, claiming, and individual customer service for over 500 periodical titles in our current print collection. EBSCO has been our subscription service for scholarly journals and magazines since the mid 1990's. EBSCO is also the provider of online subscription services, including *Philosopher's Index* –a database that contains over 680 journals. EBSCO provides value added electronic services which are compatible with the college's integrated library management system.

There exists a need for the College to procure periodicals for the library pursuant to a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. EBSCO Information Services has completed and submitted a Political Contribution Disclosure Form in accordance with N.J.S.A. 19:44A-20.26, a Stockholder Disclosure Certification, and a Business Entity Disclosure Certification, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certificate shall be placed and maintained on file at the College.

Library materials and services are exempt from Public Bidding in accordance with New Jersey County College Contracts Law 18A:64A-25.5 (a) (6).

Charge to: 10-04-490000-607537 and 10-04-490000-607765
Account Number: College Operating Funds

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BOARD OF TRUSTEES ACTION A/F 7
Approval Date: July 9, 2019

Resolution
To authorize payment to NJEDge.Net fiduciary agent for the VALE (Virtual Academic Library) Consortium, for the College Library's share of the cost of electronic periodical databases for the academic year 2019-2020.

Submitted By
Dr. Pascal J. Ricatto, Interim Vice President of Academic Affairs
Dr. Brian D. Agnew, Executive Vice President
Mr. David Marks, Dean, Library Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to pay the amount of $94,000.00 to NJEDge.Net, for the VALE Consortium, for the College's share of the cost of electronic periodical databases for the academic year 2019-2020.

Justification
VALE is the cooperative purchasing consortium for NJ academic Libraries, which allows substantial discounts for annual subscriptions to full-text electronic databases, which are available 24/7 to off-campus and on-campus users. The organization currently has fifty-two active member institutions. We subscribe to ten (10) databases offered through the consortium's discount program. See attachment for list of databases.

NJEDge.net is a non-profit organization and is exempt from Pay-to-Play.

Consortium purchases are allowed in accordance with County College Contracts Law 18A:64A-25.10.

Charge to: College Operating Funds
Account Number: 10-04-490000-607765

Proposed Subscriptions from VALE 2019-2020

Provider	Database
ProQuest	ABI/Inform
The Chronicle of Higher Ed	The Chronicle of Higher Education Online
EBSCO	CINAHL (w/Full Text)
ProQuest	Criminal Justice Periodical Index (CJPI)
ProQuest	Historical NY Times
LexisNexis	Lexis-Nexis Academic
Gale	Literature Resource Center
Nature	Nature/Scientific American
EBSCO	PsycARTICLES
ProQuest	O'Reilly Safari

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BOARD OF TRUSTEES ACTION A/F 8
Approval Date: July 9, 2019

Resolution
To renew the Library's annual subscription with Westchester Academic Library Directors Organization (WALDO) for sixteen full-text electronic databases, for the academic year 2019-2020.

Submitted By
Dr. Brian D. Agnew, Executive Vice President
Dr. Pascal J. Ricatto, Interim, Vice President of Academic Affairs
Mr. David Marks, Dean, Library Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to pay the amount of $50,000.00 to Westchester Academic Library Directors Organization (WALDO), to provide discounted annual subscriptions of full-text electronic databases, which are available 24/7; for the academic year 2019-2020.

Justification
The Westchester Academic Library Directors Organization (WALDO) is a membership organization supporting the procurement and administration of electronic information services for libraries since 1982. They provide discounts to annual subscriptions of full-text electronic databases, which are available 24/7. Waldo serves 580 academic libraries in the greater New York metropolitan area. This is for academic year 2019-2020. See attachment for list of databases.

Library materials are exempt from public bidding in accordance with 18A:64A-25.5 (a) (6).
WALDO is a non-profit organization and is exempt from Pay-to-Play.

Charge to: College Operating Funds
Account Number: 10-04-490000-607765

Proposed Subscriptions from WALDO
2019-2020

Provider	Database(s)
ABC-CLIO	World Religions - Belief, Culture & Controversy
ACLS	Humanities E-Book - Very Small
Alexander Street	Music Online: Listening Music Online: Reference
Bloomsbury	Berg Fashion Library
Digital Theatre	Database Plus
Gale	Biography in Context Opposing Viewpoints Testing & Education Reference Center
JSTOR	Language & Literature Ecology & Botany
Mergent Online	Hoover's Academic
Oxford	Grove Music
ProQuest	ProQuest Research Companion PQ Research Library
Statista	Statista

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BOARD OF TRUSTEES ACTION A/F 9
Approval Date: July 9, 2019

Resolution
To authorize the purchase of library materials consisting of over 100 titles of print book subscriptions, many of which come with monthly updated material throughout the year, and online resources through Westlaw database which are required for the Legal Studies program from West Publishing Corporation, dba Thompson West, Thomson Reuters – West, for the period July 1, 2019 through June 30, 2020.

Submitted By
Dr. Brian D. Agnew, Executive Vice President
Dr. Pascal J. Ricatto, Interim Vice President of Academic Affairs
Mr. David Marks, Dean, Library Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase library materials and services for the period July 1, 2019 through June 30, 2020 from West Publishing Corporation, dba Thompson West, Thomson Reuters – West, for an amount not to exceed $85,000.00.

Justification
West is the publisher and sole provider for print materials and an online resource required for the Legal Studies program, including over 100 titles like, *New Jersey Court Reporters; New Jersey Practice; and New Jersey Digest*. Approximately $71,000 is spent on print materials and $14,000 for the online resource Westlaw. All of these resources are essential for accreditation as well as the success of our students in their chosen field.

The College has a need to procure the above library materials and services pursuant to a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. West Group has submitted a Stockholder Disclosure Certification, and a Business Entity Disclosure Certification, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certificate shall be placed and maintained on file at the College. Library materials and services are exempt from Public Bidding in accordance with New Jersey County College Contracts Law 18A:64A-25.5 (a) (6).

Charge to: College Operating Funds
Account Number: 10-04-490000-607535 and 10-04-490000-607765

Bergen Community College
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BOARD OF TRUSTEES ACTION A/F 10
Approval Date: July 9, 2019

Resolution
To authorize the purchase of approximately 1,000 print and e-books from YBP (Yankee Book Peddler) library services for the period July 1, 2019 through June 30, 2020.

Submitted By
Dr. Pascal J. Ricatto, Interim Vice President of Academic Affairs
Dr. Brian D. Agnew, Executive Vice President
Mr. David Marks, Dean, Library Services
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase library materials and services for the period July 1, 2019 through June 30, 2020 from YBP at an amount not to exceed $65,000.00.

Justification
Yankee Book Peddler specializes in academic content and offers the broadest publisher coverage (66,000 publishers) and the most extensive inventory (592,000 titles) when compared to other academic book vendors. YBP offers a comparable discount to other vendors and, in addition, offers free shipping and an online ordering system compatible with the Library's cataloging and ordering system. Yankee Book Peddler is the preferred book vendor for approximately 40 academic libraries in New Jersey. The college will be purchasing approximately 1,000 print and e-books, supporting all subjects / courses.

The College has a need to procure the above library materials and services pursuant to a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. YBP has submitted a Stockholder Disclosure Certification, and a Business Entity Disclosure Certification, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure Form, Stockholder Disclosure Certification, and Business Entity Disclosure Certificate shall be placed and maintained on file at the College. Library materials and services are exempt from Public Bidding in accordance with New Jersey County College Contracts Law 18A:64A-25.5 (a) (6).

Charge to: College Operating Funds
Account Number: 10-04-490000-607530

Bergen
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BOARD OF TRUSTEES ACTION A/F 11
Approval Date: July 9, 2019

Resolution
Approving a settlement agreement with Fine Wall Corporation ("Fine Wall"), in the amount of $18,500, to resolve Fine Wall's claim concerning a change order to Fine Wall's contract for extra work on the Pitkin Gymnasium Renovation Project.

Submitted By
Dr. Brian D. Agnew, Executive Vice President

Action Requested
Approval of a settlement agreement with Fine Wall Corporation, in the amount of $18,500, concerning its claim for payment for extra work on the Pitkin Gymnasium Renovation Project.

Justification
Fine Wall was previously awarded the contract for the Pitkin Gymnasium Renovation Project. After installation of the gymnasium ceiling was completed, the College requested that Fine Wall take additional measures to secure the gymnasium ceiling ("Extra Work") to ensure the safety of students and others using the Gymnasium. At the time of the College's request, it believed that Fine Wall had followed the manufacturer's written instructions regarding initial installation. Fine Wall submitted an invoice to the College in the amount of $21,700.50 for the Extra Work, which the College rejected after having discovered that Fine Wall had not followed the manufacturer's written installation instructions. Fine Wall filed suit against the College alleging, among other things, that (i) it was directed by the College to perform the Extra Work with the understanding that it would be compensated and (ii) Fine Wall's installation "plan" was approved at a meeting with the manufacturer's and College's representatives prior to the initial installation. Given the disputed facts and the costs of continuing litigation, it is in the College's best interest to settle the matter, and Fine Wall has agreed to dismiss its complaint in exchange for the payment of $18,500.

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BOARD OF TRUSTEES ACTION E/SA 1
Approval Date: July 9, 2019

Resolution
To authorize continued participation in a consortium partnership with the Board of Education of the Bergen County Technical Schools District and Greater Bergen Community Action to implement the FY 2020 Bergen County Consolidated Adult Basic Education and Integrated English Literacy and Civics Education (ABE & IELCE) Grant Program funded through the New Jersey Department of Labor and Workforce Development, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Submitted By
Dr. Brian D. Agnew, Executive Vice President
Dr. PJ Ricatto, Interim Vice President of Academic Affairs
Ms. Linda Emr, Director of the Philip J. Ciarco Jr. Learning Center
Dr. William J. Yakowicz, Director of Grants Administration

Action Requested
Authorize continued participation in a consortium partnership and submission of a proposal to the New Jersey Department of Labor and Workforce Development the Bergen County Adult Basic Skills grant from consortium partners Bergen Community College, Bergen County Technical Schools (Lead Agency), and Greater Bergen Community Action Partnership, Inc. The consortium has successfully operated since July 1, 2005, to develop, implement, and improve adult basic skills education, English-as-a Second Language, and Integrated English Literacy and Civics Education programs for Bergen County residents and workers. This grant enables the consortium to implement the Consolidated ABS & IELCE Grant Program in FY 20, from July 1, 2019 through June 30, 2020. The Bergen Community College portion of the grant to provide instructional services for 414 students is $414,000.00, as detailed in the attached Memorandum of Agreement.

Grant Applications require a financial match contribution provided either in cash or in kind. Bergen Community College's financial match contribution is all in kind, including facility costs and administrative oversight.

Charge to: Grants Administration

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BOARD OF TRUSTEES ACTION E/SA 2
Approval Date: July 9, 2019

Resolution
To authorize acceptance of a CCOG Special Projects Grant in the amount of $10,000 from the New Jersey Office of the Secretary of Higher Education (OSHE), and to authorize President Michael D. Redmond, or his designee, Dr. Brian D. Agnew to execute required documents.

Submitted By
Dr. Brian D. Agnew, Executive Vice President
Ms. Priscilla Klymenko, Interim Vice President of Student Affairs
Ms. Jennifer Migliorino-Reyes, M.A., Dean for Student Support Services
Dr. William J. Yakowicz, Director of Grants Administration

Action Requested
Accept a CCOG Special Project grant of $10,000 to assist students in addressing urgent food insecurity, housing, and other crisis needs that may affect their well-being and ability to achieve their college educational goals. Through Special Project funding, BCC will provide needed support for students recruited for participation in the CCOG Pilot Program through fall 2019 semester. The program will be designed to meet material hardship needs among students enrolled in the pilot as well as those students who were not “last dollar” eligible but face similar challenges.

No college funds are required.

Charge to: Grants Administration

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BOARD OF TRUSTEES ACTION E/SA 3
Approval Date: Approval Date: July 9, 2019

Resolution
Accept a health occupation apprenticeship grant in an amount of $12,000,000.00 from the US Department of Labor Employment and Training Administration (DOL ETA) with Bergen Community College serving as lead agency for a New Jersey Health Professions Consortium (NJHPC) initiative, and to authorize President Michael D. Redmond, or his designee, to execute required documents.

Submitted By
Dr. Brian D. Agnew, Executive Vice President
Dr. Pascal Ricatto, Interim Vice President of Academic Affairs
Ms. Christine Gillespie, Executive Director, Continuing Education and Workforce Development
Dr. Susan Barnard, Dean of Health Professions
Dr. William J. Yakowicz, Director of Grants Administration

Action Requested
Accept a ***Scaling Apprenticeship Through Sector-Based Strategies*** Grant in the amount of $12,000,000.00 from the US Department of Labor Employment and Training Administration. Bergen Community College serving as lead agency will continue its leadership role with the New Jersey Health Professions Consortium and collaborate with sixteen NJ community colleges to develop and scale-up ten apprenticeship programs in health occupations that are currently approved by US DOL. An additional new apprenticeship for Patient Care Technician is also expected to be developed through this grant.

Cost sharing or matching funds amounting to 35% of the federal share are required. It is expected that cash or in-kind contributions will be provided by industry partners in the form of apprentices' salaries and by colleges through a combination of facility and administrative costs.

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BOARD OF TRUSTEES ACTION P 1A
Approval Date: July 9, 2019

Resolution
Appointment: Clinical Coordinators

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Dr. Pascal J. Ricatto, Interim Vice President, Academic Affairs

Action Requested
To appoint the individuals listed below to the position of Clinical Coordinators at the stipends shown for the period July 1, 2019 – June 30, 2020.

Name	Department/Division	Annual Stipend
CLINICAL COORDINATORS		
Irene Figliolina	Medical Office Assisting/Health Professions	$4,750.00
Daniel Brancato	Radiation Therapy/Health Professions	$2,375.00
Mary Chmielewski	Surgical Technology/Health Professions	$4,750.00
Kelly Horgan	Respiratory Therapy/Health Professions	$4,750.00
Nicole Humphreys	Veterinary Technology/Health Professions	$4,750.00
Stephanie Niemiec	Paramedic Science/Health Professions	$4,750.00
Elizabeth Romano	Radiography/Health Professions	$4,750.00
Jaclyn Rose	Diagnostic Medical Sonography/Health Professions	$4,750.00
Tomira Rozar	Dental Hygiene/Health Professions	$4,750.00
James Zuzzolo	Radiation Therapy/Health Professions	$2,375.00

Justification
In accordance with the terms of the Agreement between Bergen Community College and the Bergen Community College Faculty Association.

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BOARD OF TRUSTEES ACTION P 1B
Approval Date: July 9, 2019

Resolution
Appointment: Student Affairs Athletic Program (Coaching Staff)

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Ms. Priscilla Klymenko, Interim Vice President, Student Affairs

Action Requested
To approve the appointment of the following individuals to part-time Head Coach and Assistant Coach positions at the stipends indicated:

Name	Head Coach Position	Stipend	Effective Dates
Edgar Aguilar	Cross Country (M&W)	$5,500.00	08/01/19 – 11/30/19
Samoya Bailey	Women's Volleyball	$5,500.00	08/01/19 – 11/30/19
Erika Czujko-Wood	Track & Field (M&W)	$5,982.00	12/01/19 – 05/31/20
Toni DiFranco	Women's Soccer	$5,500.00	08/01/19 – 11/30/19
Tracy Green	Women's Basketball	$8,651.00	10/01/19 – 03/31/20
Steven Mimms	Baseball	$7,625.00	08/01/19 – 05/31/20
Donald Osbourne	Men's Basketball	$6,630.00	10/01/19 – 03/31/20
Giovanni Soto	Men's Soccer	$5,610.00	08/01/19 – 11/30/19

Name	Assistant Coach Position	Stipend	Effective Dates
Edgar Aguilar	Track & Field (M&W)	$3,500.00	12/01/19 – 05/31/20
Kenya Carruthers	Men's Basketball	$3,500.00	10/01/19 – 03/31/20
Christian Casal	Men's Soccer	$3,500.00	08/01/19 – 11/30/19
Shane Havrilla	Women's Soccer	$3,500.00	08/01/19 – 11/30/19
James Fitzgerald	Men's Baseball	$3,500.00	08/01/19 – 05/31/20
Junior Lewis	Women's Softball	$3,500.00	02/22/19 – 06/01/20
Garrett Luna	Men's Baseball	$3,500.00	08/01/19 – 05/31/20

Name	Assistant Coach Position	Stipend	Effective Dates
Paul Nganansou	Men's Soccer	$3,500.00	08/01/19 – 11/30/19
Jaden Pinkett	Men's Basketball	$3,500.00	10/01/19 – 03/31/20
Anthony Vaughn	Track & Field (M & W)	$3,500.00	12/01/19 – 05/31/20

Name	Position	Salary	Effective Dates
Maria Honorio	Athletic Trainer	$28.00/hour	08/01/19 – 06/30/20
Michael Morton	Athletic Trainer	$28.00/hour	08/01/19 – 06/30/20
Megan Smith	Athletic Trainer	$28.00/hour	08/01/19 – 06/30/20

Justification
The above-mentioned stipends are seasonal. These positions are at-will.

Charge To:
Account Number:

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BOARD OF TRUSTEES P 1C
Approval Date: July 9, 2019

Resolution
Appointment: Confidential Staff

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

Name	Position/Division	Salary	Effective Date
Agata Karolina Wolfe	Dean of Assessment, Accreditation and Compliance/Executive Vice President	$112,500.00 (pro-rated)	07/22/19

Justification
To fill a budgeted position through a successful search process pending successful completion of background checks and references. This position is at-will.

Charge to: College Operating Funds
Account Number:

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BOARD OF TRUSTEES P 1D
Approval Date: July 9, 2019

Resolution
Appointment: Confidential Staff

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Dr. Pascal J. Ricatto, Interim Vice President, Academic Affairs

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

Name	Position/Division	Salary	Effective Date
Emily Vandalovsky	Dean of Math, Science and Technology/ Academic Affairs	$115,000.00	07/01/19 (retroactive)

Justification
To fill a budgeted position through a successful search process pending successful completion of background checks and references. This position is at-will.

Charge to: College Operating Funds
Account Number:

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BOARD OF TRUSTEES P 1E
Approval Date: July 9, 2019

Resolution
Appointment: Confidential Staff

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

Name	Position/Division	Salary	Effective Date
Drorit Beckman, M.D.	Executive Assistant to the EVP/ Executive Vice President	$95,000.00	07/01/19 (retroactive)

Justification
To fill a budgeted position through a successful search process pending successful completion of background checks and references. This position is at-will.

Charge to: College Operating Funds
Account Number:

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BOARD OF TRUSTEES P 1F
Approval Date: July 9, 2019

Resolution
Appointment: Confidential Staff

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

Name	Position/Division	Salary	Effective Date
Brock Fisher, Ph.D.	Vice President of Academic Affairs	$141,000.00 (pro-rated)	07/15/19

Justification
To fill a budgeted position through a successful search process pending successful completion of background checks and references. This position is at-will.

Charge to: College Operating Funds
Account Number:

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BOARD OF TRUSTEES ACTION P 2
Approval Date: July 9, 2019

Resolution
Approve: Return from Leave of Absence/Grant Staff

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Dr. Pascal Ricatto, Interim Vice President, Academic Affairs

Action Requested
To approve the return from a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

Name	Position/Division	Effective Dates
Erin Meccia	Success Coach/Turning Point/Office of Specialized Services/Academic Affairs	06/24/19 (retroactive)

Justification
Return from family Leave.

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BOARD OF TRUSTEES ACTION P 3
Approval Date: July 9, 2019

Resolution
Approve: Special Purpose Leave of Absence/Faculty

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Dr. Pascal Ricatto, Interim Vice President of Academic Affairs

Action Requested
To approve a Special Purpose Leave of Absence, without pay, for the following individual from the position listed below, effective dates as indicated:

Name	Rank/Discipline/Division	Period
Alinah Malik	Assistant Professor/Developmental Mathematics Mathematics Science and Technology /Academic Affairs	09/01/19 – 06/30/20

Justification
In accordance with Article XII, Item 4, of the BCCFA Contract

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BOARD OF TRUSTEES ACTION P 4A
Approval Date: July 9, 2019

Resolution
Resignation – Confidential

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Dr. Pascal J. Ricatto, Interim Vice President, Academic Affairs
Ms. Priscilla Klymenko, Interim Vice President, Student Affairs

Action Requested
To approve the resignation of the following individuals:

Name	Position/Department/Division	Effective Date
David Eichenholtz	Associate Dean of College and High School Partnerships/Academic Affairs	06/20/19 (retroactive)
Rachel Lerner Colucci	Dean of Student Life and Conduct/Student Affairs	06/25/19 (retroactive)

Justification
Resignation

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BOARD OF TRUSTEES ACTION P 4B
Approval Date: July 9, 2019

Resolution
Resignation – Faculty

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Dr. Pascal J. Ricatto, Interim Vice President, Academic Affairs

Action Requested
To approve the resignation of the following individuals:

Name	Rank/Department/Division	Effective Date
Meryl Sole	Assistant Professor/Visual and Performing Arts/ Business, Arts and Social Sciences/Academic Affairs	06/30/19 (retroactive)
Harriet Terodemos	Assistant Professor/Veterinary Technology/ Health Professions/Academic Affairs	06/30/19 (retroactive)

Justification
Resignation

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BOARD OF TRUSTEES ACTION P 4C
Approval Date: July 9, 2019

Resolution
Resignation – Grant Staff

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Dr. Pascal J. Ricatto, Interim Vice President, Academic Affairs
Ms. Priscilla Klymenko, Interim Vice President, Student Affairs

Action Requested
To approve the resignation of the following individual:

Name	Position	Effective Date
Christina Sgambellone	STEMatics Academic Counselor/Counseling Center/ Student Support Services/Student Affairs	05/09/19 (retroactive)

Justification
Resignation

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BOARD OF TRUSTEES ACTION P 4D
Approval Date: July 9, 2019

Resolution
Resignation – Support Staff

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Ms. Priscilla Klymenko, Interim Vice President, Student Affairs

Action Requested
To approve the resignation of the following individual:

Name	Position/Department/Division	Effective Date
Keion Best	Office Assistant/Office of Specialized Services/ Student Support Services/Student Affairs	07/02/19 (Retroactive)

Justification
Resignation

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BOARD OF TRUSTEES ACTION P 4E
Approval Date: July 9, 2019

Resolution
Resignation – Professional Staff

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Mr. Ronald Spaide, Chief Information Officer

Action Requested
To approve the resignation of the following individual:

Name	Position/Department/Division	Effective Date
Damian Brito	IT Technical Support Specialist I/Information Technology	07/03/19 (retroactive)

Justification
Resignation

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BOARD OF TRUSTEES ACTION P 5A
Approval Date: July 9, 2019

Resolution
Retirement: Faculty

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Dr. Pascal J. Ricatto, Interim Vice President, Academic Affairs

Action Requested
To approve the retirement of the following individual:

Name	Rank/Department/Division	Effective Date
Robert Freud	Associate Professor/American Language Program/ Humanities/Academic Affairs	07/01/19 (Retroactive)

Justification
Retirement

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BOARD OF TRUSTEES ACTION P 5B
Approval Date: July 9, 2019

Resolution
Retirement: Professional Staff

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Dr. Christine Gillespie, Executive Director, Continuing Education and Workforce Development

Action Requested
To approve the retirement of the following individual:

Name	Position/Department/Division	Effective Date
Ellen Aramini	Career Development Manager/Continuing Education and Workforce Development	07/01/19 (retroactive)
Barbara Eisen	Program Supervisor/Continuing Education and Workforce Development	08/01/19

Justification
Retirement

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BOARD OF TRUSTEES ACTION P 5C
Approval Date: July 9, 2019

Resolution
Retirement: Support Staff

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Dr. Pascal J. Ricatto, Interim Vice President, Academic Affairs

Action Requested
To approve the retirement of the following individual:

Name	Position/Department/Division	Effective Date
Solveig Gurgitano	Library Associate/Library Services/ Academic Affairs	09/01/19

Justification
Retirement

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BOARD OF TRUSTEES ACTION P 6
Approval Date: July 9, 2019

Resolution
Approve: Leave of Absence/Professional Staff

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Ms. Priscilla Klymenko, Interim Vice President, Student Affairs

Action Requested
To approve a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

Name	Position/Division	Effective Date
Nadine Phillips	Assistant Director of Records & Registration and One Stop Supervisor/Enrollment Management/ Student Affairs	05/28/19 (retroactive)

Justification
Medical Leave

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BOARD OF TRUSTEES ACTION P 7
Approval Date: July 9, 2019

Resolution
Termination – Support Staff

Submitted By
Dr. Michael D. Redmond, President
Dr. Brian D. Agnew, Executive Vice President
Mr. William Corcoran, Vice President, Facilities Planning, Operations & Public Safety

Action Requested
To approve the termination of the following individual:

Name	Position/Department/Division	Effective Date
Esther McMillan	Custodian/Buildings and Grounds	07/01/19 (retroactive)

Justification
Termination

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BOARD OF TRUSTEES ACTION S/F 1
Approval Date: July 9, 2019

Resolution
To award Public Bid P-2303 for construction of an outdoor student quad to Adamo Brothers Construction.

Submitted By
Dr. Brian Agnew, Executive Vice President
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Robert Coane, Director, Campus Planning
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Award Public Bid P-2303 for New Student Quad to Adamo Brothers Construction in the amount of $1,295,000.00.

Justification
A number of the health professions programs would benefit from an exterior area where staging of various situations could be simulated. This will allow programs to be expanded beyond classrooms and laboratories. To provide this enhanced teaching opportunity, the open area directly adjacent to the Health Professions Building is ideally suited to be developed into an exterior area that would be used as an interdisciplinary meeting space for creation of emergency care and simulation scenarios, and drills for outdoor emergencies and triage.

A total of 8 companies registered for bid packages and 3 bids were received. See table below for bids received.

Adamo Brothers Construction	$1,295,000.00
A-Tech Concrete Co.	$1,884,000.00
Grade Construction	$2,039,936.12

Charge To: County matching funds for Health Professions Building
Account Number: 20-00-116200-604238

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BOARD OF TRUSTEES ACTION S/F 2
Approval Date: July 9, 2019

Resolution
To approve the naming of the Veterinary Technology Building as the **Suzanne M. Helff Hall,** effective September, 2019.

Submitted By
Dr. Michael D. Redmond, President
Mr. Ronald G. Miller, Executive Director, Foundation
Mr. Dan Foley, President, Bergen Community College Foundation
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety

Action Requested
To accept the resolution passed by the Bergen Community College Foundation at its June 11th meeting to name the Veterinary Technology Building as the as the **Suzanne M. Helff Hall,** effective September, 2019.

Justification
In around 2009, Bergen Community College President Jerry Ryan entered into an agreement with long time faculty member, Peter Helff, Sr. with regards to the potential naming of the Veterinary Technology Building, following the untimely death of Professor Helff's daughter. The agreement stipulated that the College would name the building in memory of Suzanne M. Helff, upon reaching a fundraising goal of $100,000. In April 2018, this goal was met.