Bergen COMMUNITY COLLEGE
400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES
SPECIAL PUBLIC MEETING

Public Agenda

Monday, January 7, 2019 – 5:00 p.m.

Paramus Campus – Technology Building – Conference rooms B/C

I. Call to Order

II. Open Public Meetings Act Statement

III. Roll Call

IV. Pledge of Allegiance

V. Audit and Finance Resolutions
Personnel Resolutions
Approve collective negotiation contracts resolutions.

VI. Open to the Public

VII. Close to the Public

VIII. Adjournment

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CONSENT AGENDA

Monday, January 7, 2019

Technology Building

Conference Rooms BC

5:00 p.m.

Action to be considered by the Board of Trustees.

AUDIT AND FINANCE

1. Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.
2. Approval of Labor Invoices – Eric M. Bernstein & Associates, L.L.C.
3. Commencement Ceremony Venue 2019: Authorization to Execute Lease Agreement with New Meadowlands Stadium Company, LLC.

PERSONNEL

1. Appointment: Executive Vice President/Executive
2. Appointment: Assistant Dean of Adjunct Administration/Confidential
3. Appointment: Managing Director of Physical Plant and Grounds/Confidential
4. Appointment: Professional Staff
5. Appointment: Lecturers, Spring 2019 Semester
6. Appointment: Executive Director, Foundation
7. Resolution for collective negotiation contracts.

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BOARD OF TRUSTEES ACTION A/F 1
Approval Date: January 7, 2019

Resolution:
Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.

Submitted By
Dr. Victor Anaya, Executive Director, Finance
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
Approval for payment of the following legal vouchers:

November 1, 2018 to November 30, 2018 DeCotiis, FitzPatrick, Cole & Giblin. LLP. $ 18,204.23

Legal bills are available on the College's website under the Board of Trustees at the following address:

http://www.bergen.edu/about-us/board-of-trustees/legal-bills

Charge to: College Operating Funds
Account Number: 10-01-186100-607566

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BOARD OF TRUSTEES ACTION A/F 2
Approval Date: January 7, 2019

Resolution:
Approval of Labor Invoices – Eric M. Bernstein & Associates, L.L.C.

Submitted By
Dr. Victor Anaya, Executive Director, Finance
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
Approval for payment of the following labor invoice $ 1,185.00

Invoice for November, 2018

Legal bills are available on the College's website under the Board of Trustees at the following address:

http://www.bergen.edu/about-us/board-of-trustees/legal-bills

Charge to: College Operating Funds
Account Number: 10-01-186100-607566

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BOARD OF TRUSTEES ACTION A/F3
Approval Date: January 7, 2019

Resolution
Commencement Ceremony Venue 2019: Authorization to Execute Lease Agreement with New Meadowlands Stadium Company, LLC.

Submitted By
Dr. Larry Hlavenka, Jr., Executive Director, Public Relations, Community and Cultural Affairs
Dr. Waldon Hagan, Vice President of Student Affairs
Dr. Ralph Choonoo, Executive Assistant to the Vice President of Student Affairs
Ms. Rachel Lerner Colucci, Dean of Student Life & Conduct

Action Requested
To authorize the MetLife Stadium Facility Rental Contract for the 2019 Commencement Ceremony to be held on May 23, 2019 at an estimated cost of $113,890.61 from New Meadowlands Stadium Company, LLC, and for the venue to provide Stadium field and concourse, canopy structure, stage rental, chair rental, stadium maintenance and operations, tent permits, cleaning, audio/visual and media services, security, State Police, Medical personnel, parking facilities and staff, guest services, and staff meals.

Justification
MetLife Stadium provides a local [in-County] venue that comfortably accommodates Commencement activities.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. New Meadowlands Stadium Company, LLC. has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This procurement is exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (16). (Entertainment, audiovisual productions)

Charge to: Student Activities Fund
Account Number: 60-09-938000-607678 (Commencement)

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BOARD OF TRUSTEES ACTION P1
Approval Date: January 7, 2019

Resolution
Appointment: Executive Vice President/Executive

Submitted By
Dr. Michael D. Redmond, President

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

Name	Position/Division	Salary	Effective Date
Brian Agnew	Executive Vice President	$157,500.00 (pro-rated)	01/14/19

Justification
To fill a budgeted position through a successful search process. This position is at will.

Charge to: College Operating Funds
Account Number:

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BOARD OF TRUSTEES ACTION P2
Approval Date: January 7, 2019

Resolution
Appointment: Assistant Dean of Adjunct Administration/Confidential

Submitted By
Dr. Michael D. Redmond, President
Dr. William Mullaney, Vice President of Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the confidential position and annual salary indicated.

Name	Position/Division	Salary	Effective Date
Deborah Manning	Assistant Dean of Adjunct Administration/ Academic Affairs	$75,000.00 (pro-rated)	01/16/19 (retroactive)

Justification
To fill a budgeted position through a successful search process. This position is at will.

Charge to: College Operating Funds
Account Number:

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BOARD OF TRUSTEES ACTION P3
Approval Date: January 7, 2019

Resolution
Appointment: Managing Director of Physical Plant and Grounds/Confidential

Submitted By
Dr. Michael D. Redmond, President
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the confidential position and annual salary indicated.

Name	Position/Division	Salary	Effective Date
Michael Hyjeck	Managing Director of Physical Plant and/ Grounds/Buildings and Grounds	$105,000.00 (pro-rated)	01/22/19 (retroactive)

Justification
To fill a budgeted position through a successful search process. This position is at will.

Charge to: College Operating Funds
Account Number:

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BOARD OF TRUSTEES P4
Approval Date: January 7, 2019

Resolution
Appointment: Professional Staff

Submitted By
Dr. Michael D. Redmond, President
Mr. Lawrence Hlavenka, Executive Director of Public Relations & Community and Cultural Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

Name	Position/Division	Salary	Effective Date
Jessica Fargnoli	Public Information Assistant/Public Relations	$45,000.00	1/22/19

Justification
To fill a budgeted position through a successful search process.

Charge to: College Operating Funds
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BOARD OF TRUSTEES ACTION P5
Approval Date: January 7, 2019

Resolution
Appointment: Lecturers, Spring 2019 Semester

Submitted By
Dr. Michael D. Redmond, President
Dr. William P. Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individuals as Lecturers for the Spring 2019 semester at the salary indicated.

Name	Discipline/Division	Salary
Abdullah Aqeel	Biology/Mathematics, Science & Technology	$ 21,000.00
Jacqueline Dartley	Biology/Mathematics, Science & Technology	$ 21,000.00
Emel Demirel	Mathematics/Mathematics, Science & Technology	$ 21,000.00
Amy Diaz	Radiation Therapy/Health Professions	$ 21,000.00

Justification
Lecturer appointments to cover full time class loads due to recent faculty retirements.

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BOARD OF TRUSTEES ACTION P6
Approval Date: January 7, 2019

Resolution
Appointment: Executive Director, Foundation

Submitted By
Dr. Michael D. Redmond, President

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

Name	Position/Division	Salary	Effective Date
Ronald Miller	Executive Director, Foundation	$157,500.00	January 14, 2019

Justification
To fill a budgeted position through a successful search process. This position is at will.

Charge to: College Operating Funds
Account Number: