Center for Institutional Effectiveness Assessment Fellows

Role of Fellows

The role of the CIE Assessment Fellows is to provide leadership in outcomes assessment and facilitate outcomes assessment work carried out by Bergen faculty and staff, in both academic and AES units. The Fellows promote communication and the utilization of assessment results. Fellows, in collaboration with the General Education Committee and the Learning Assessment Committee, address the General Education assessment needs of the College.

The Fellows' responsibilities include:

- Working with department assessment liaisons, unit leaders and key stakeholders (i.e., deans, department heads, unit leaders, vice presidents, the Faculty Senate~~)~~ to ensure the development of high quality and meaningful assessment plans
- Assisting and mentoring in all phases of outcomes assessment
- Creating and conducting assessment workshops to expand the assessment knowledge base; engaging in college-wide forums
- Providing leadership in General Education assessment and working together with the General Education Committee and the Learning Assessment Committee
- Publishing the CIE Newsletter
- Attending Learning Assessment Committee (LAC) meetings and monthly Fellows meetings
- Attending regional/national conferences
- Creating and maintaining an electronic resource center
- Assisting in the preparation of reports and documents for Middle States accreditation
- Facilitating the implementation and use of the Tk20 Assessment Software

Commitment:

- Two-year term (summer as needed)
- Three hours of reassigned time per semester

Last Revision Date: August 2013

Bergen Community College
CIE Assessment Fellow Application
2013 - 2015

The application deadline for the 2013 - 2015 CIE Assessment Fellow is **September 12th, 2013**. Please email your completed application to Dr. Yun Kim, Vice President of Institutional Effectiveness, yunkim@bergen.edu .

Name:
Department:
Faculty Status (Select ONE): ☐ Lecturer ☐ Assistant ☐ Associate ☐ Full ☐ Lecturer ☐ Adjunct
Please describe your interest and experience in assessment at Bergen and elsewhere:
Please describe any coursework you have taken in assessment or testing methods: