Bergen COMMUNITY COLLEGE
400 Paramus Road, Paramus, New Jersey 07652
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BOARD OF TRUSTEES
PUBLIC MEETING

Paramus Campus – Technology Building – Conference Rooms B and C
400 Paramus Road, Paramus, New Jersey 07652

Tuesday, April 8, 2025 – 5:00 p.m.

I. Call to Order

II. Open Public Meetings Act Statement

III. Oath of Office – Administered by Mrs. Arlene Q. Perez, Esq., DeCotiis, FitzPatrick, Cole, and Giblin, L.L.P.

- ❖ Mr. Adam Silverstein, Trustee

IV. Roll Call

V. Pledge of Allegiance

VI. Reports:
- A. Vice Chairman
- B. Secretary
- C. Treasurer
- D. President — Remarks
  - Presentation: President's Excellence Award — Mr. Tom DePrenda
- E. Committees
  1. Audit, Finance and Legal Affairs
  2. Education and Student Affairs
  3. Personnel
  4. Site and Facilities
  5. Strategic Planning and Issues
- F. Alumni Trustee — Presentation: Student Government Association
- G. Chairwoman

VII. Unfinished Business / Board Members

VIII. New Business / Board Members

IX. Open to the Public

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BOARD OF TRUSTEES
PUBLIC MEETING

Paramus Campus – Technology Building – Conference Rooms B and C
400 Paramus Road, Paramus, New Jersey 07652

Tuesday, April 8, 2025 – 5:00 p.m.

X. Actions

A.	Approval of Board Minutes:	Tuesday, March 4, 2025
B.	Approval of the Executive Session Minutes	Tuesday, March 4, 2025
C.	Consent Agenda:	Tuesday, April 8, 2025

XI. Executive Session, if required.

XII. Adjournment

Bergen COMMUNITY COLLEGE
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CONSENT AGENDA

Tuesday, April 8, 2025
Paramus Campus – Technology Building – Conference Rooms B and C
5:00 p.m.

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

Approval of Board Minutes and Executive Session Minutes – Tuesday, March 4, 2025

AUDIT AND FINANCE (A/F)

1. Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.
2. To authorize renewal of Bergen Community College's (Bergen) property insurance policy for the Meadowlands campus through Otterstedt Insurance Agency, Inc.
3. To authorize execution of a lease agreement with New Meadowlands Stadium Company, LLC., to secure a venue for the College's 2025 commencement ceremony at an estimated cost of $154,730.00.
4. To authorize the purchase of strategic planning software (SP Planning) from AchieveIt Online, LLC, for a three-year period at an annual rate of $24,000.

EDUCATION AND STUDENT AFFAIRS (E/SA)

1. To approve submission of an application to the New Jersey Department of Labor and Workforce Development, Office of Apprenticeship, for the **Growing Apprenticeships in Non-Traditional Sectors (GAINS)** grant, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

INSTITUTIONAL (I)

1. To approve the All College Forum (ACF) Charter.

PERSONNEL (P)

1. To approve the specified personnel separations.
2. To approve the appointment of the specified Confidential personnel.
3. To approve the appointment of the specified Faculty personnel.
4. To approve the appointment of the specified Support personnel.
5. Reappointment Faculty-First and Second Reappointment.
6. Appointment: To approve the appointment of the specified personnel to a stipend position.
7. Approve: To approve Leave of Absence

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BOARD OF TRUSTEES ACTION A/F1
Approval Date: April 8, 2025

Resolution
Approval of Legal Vouchers – DeCotiis, FitzPatrick, Cole & Giblin, LLP.

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
Approval for payment of the following legal vouchers:

DeCotiis, FitzPatrick, Cole & Giblin. LLP.

February 1, 2025, to February 28, 2025, $ 25,711.00

Charge to:	College Operating Funds
Account Number:	10-01-186100-607566
Amount:	$ 25,711.00

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BOARD OF TRUSTEES ACTION A/F 2
Approval Date: April 8, 2025

Resolution
To authorize renewal of Bergen Community College's (Bergen) property insurance policy for the Meadowlands campus through Otterstedt Insurance Agency, Inc.

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
Authorization to renew the College's property insurance policy for the Bergen at the Meadowlands property located at 1280 Wall Street, Lyndhurst, NJ, from March 31, 2025, through March 31, 2026, at a cost of $41,510.16.

Justification
The College requires property insurance for the Bergen at the Meadowlands property to mitigate liabilities from ongoing operations. Chubb provides coverage for the $1,100,000 business insurance threshold necessary for this policy.

The renewal amount is below the County College bid threshold. Insurance is exempt from bidding in accordance with County College Contacts Law 18A:64A-25.5(11).

Charge To:	College Operating Funds
Account Number:	10-01-188100-607590
Amount:	$41,510.16

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BOARD OF TRUSTEES ACTION A/F 3
Approval Date: April 8, 2025

Resolution
To authorize execution of a lease agreement with New Meadowlands Stadium Company, LLC., to secure a venue for the College's 2025 commencement ceremony at an estimated cost of $154,730.00.

Submitted By
Dr. Eric M. Friedman, President
Ms. Suzanne Wetzel, Vice President of External Affairs
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
Authorization to execute a lease agreement with New Meadowlands Stadium Company, LLC. to secure a hosting site for the College's 2025 commencement ceremony to be held on May 13, 2025.

Justification
MetLife Stadium provides a local, in-county venue that comfortably accommodates the College's commencement activities. The venue provides stadium field and concourse, canopy structure, stage rental, chair rental, stadium maintenance and operations, tent permits, cleaning, audio/visual and media services, security, State police, medical personnel, parking facilities and staff, guest services, and staff meals.

The College has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. New Meadowlands Stadium Company, LLC. has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This procurement is exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (16). (Entertainment, audiovisual productions)

Charge to:	Student Activities Fund
Account Number:	60-09-938000-607678 (Commencement)
Total Amount:	$154,730.00.

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BOARD OF TRUSTEES ACTION A/F 4
Approval Date: April 8, 2025

Resolution
To authorize the purchase of strategic planning software (SP Planning) from Achievelt Online, LLC, for a three-year period at an annual rate of $24,000.

Submitted By
Dr. Eric M. Friedman, President
Dr. Tonia McKoy, Dean of Research and Institutional Effectiveness
Mr. Wilton Thomas-Hooke, Chief Financial Officer

Action Requested
Authorization to purchase SP Planning from Achievelt Online, LLC for a three-year period (12/26/24 – 12/25/27) at an annual rate of$24,000.

Justification
To keep pace with its strategic planning, plan execution and management, the College seeks to improve the tracking of implementation and impact of key planning efforts. Past tracking attempts relied on manual and decentralized processes. The Achievelt software offers a platform that integrates and aligns multiple plans (e.g. the strategic plan, the strategic enrollment management plan the Academic Master Plan) and ensures accountability, automation, and outcomes visibility of the College's strategic priorities and initiatives. This contract also includes three years of dedicated consulting services to support adopting and optimizing the new tracking process.

The College has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Achievelt Online LLC has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contributions Disclosure, the Stockholder Disclosure Certification, and Business Entity Disclosure will be maintained on file at the college.

This procurement is exempt from public bidding in accordance with County College Contracts Law 18A:64A-25.5 (15) Professional Consulting Services.

Charge to: Grants (Year 1) / Operating (Year 2) / Operating (Year 3)
Account Number: 50-03-590000-607561 (Year 1) / 10-01-165100-607526 (Year 2) / 10-01-165100-607526 (Year 3)
Amount: $72,000

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BOARD OF TRUSTEES ACTION E/SA 1
Approval Date: April 8, 2025

Resolution

To approve submission of an application to the New Jersey Department of Labor and Workforce Development, Office of Apprenticeship, for the **Growing Apprenticeships in Non-Traditional Sectors (GAINS)** grant, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Submitted By

Dr. Eric M. Friedman, President
Ms. Cinzia D'Iorio, Vice President of Continuing Education and Workforce Development
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Dr. Anjali Thanawala, Director of Grants Administration

Action Requested

Authorization to apply for **GAINS** grant funding in the amount of $500,000 from the New Jersey Department of Labor and Workforce Development, and to authorize Dr. Eric M. Friedman, President, or his designee, to execute the required documents.

Justification

The primary objective of the GAINS grant is to grow and enhance registered apprenticeship programs approved by the United States Department of Labor (USDOL). These programs aim to equip individuals with valuable skills, educational credentials, and create pathways to well-paying careers and advanced professional opportunities.

Bergen Community College (BCC) is committed to developing a Health Professions (HP) Apprenticeship Model that aligns with the goals of the GAINS program. This initiative will provide students with the opportunity to pursue entry-level positions in high-demand health professions fields and enable them to gain critical hands-on experience and industry-specific training. Through this apprenticeship model, BCC seeks to expand access to careers in the healthcare sector, equipping students with the skills necessary to succeed in this rapidly growing industry. This model addresses GAINS program needs while promoting workforce development and economic mobility for participating students.

No college funds are required.
Budget documents are in development.

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BOARD OF TRUSTEES ACTION I-1
Approval Date: April 8, 2025

Resolution
To approve the All College Forum (ACF) Charter.

Submitted By
Dr. Eric M. Friedman, President
Mrs. Suzanne Wetzel, Vice President, External Affairs
Mrs. Nishika Gupta, Assistant Vice President of Information Technology, and All College Forum Chair
Mrs. Julie Seda, Professor of Wellness and Exercise Science, and All College Forum Vice Chair

Action Requested
To approve the All College Forum (ACF) Charter.

Justification
The All College Forum (ACF) Charter has been drafted, reviewed, and approved by the ACF Steering Committee and the All College Forum. The Charter was presented to the ACF general assembly at its February 25, 2025, meeting and was approved.

The ACF Charter establishes clear direction for the All College Forum, defining its purpose and objectives, membership, structure and organization, and meeting schedules. It will serve as the foundational document for this participatory and shared governance body.

Work on the draft of the ACF Charter began in the spring of 2024 following the sunsetting of the College Council in February 2024. The draft of the Charter was vetted through multiple venues on several occasions and made available to the College community for review and comment on the College's web portal in the fall of 2024. Feedback was also solicited via a college-wide email blast sent on February 12, 2025, requesting feedback. All feedback was reviewed, and the Charter went through numerous drafts to address the comments and suggestions offered by the College community.

Charter of the All College Forum

Preface

In February 2024, the College Council was sunsetted through formal board action to pave the way for the establishment of a more robust participatory governance structure. This transition marks a pivotal shift toward inclusivity and clear channels for participation. The change is designed to engage a broader segment of our College community, ensuring that all voices are heard and considered in our decision-making processes. This change reflects our commitment to enhancing representation and fostering a collaborative environment that truly reflects the diverse perspectives of stakeholders within our institution. As we move forward with this new framework, we aim to build a more equitable and effective system of participatory and shared governance that better serves the interests of our entire College community.

Preamble

Recognizing the need for participatory governance and collaborative decision-making at the College, the All College Forum is being established to provide an inclusive and representative body for discussing and addressing college-wide issues. The All College Forum aims to foster communication, cooperation, and transparency among all stakeholders to promote the College's mission, vision, values and goals.

Article I: Name

The name of this organization shall be the "All College Forum" (ACF).

Article II: Purpose and Objectives

The purpose of the All College Forum is to:

1. **Encourage Collaboration:** Promote open dialogue and cooperation among all members of the College community, including faculty, staff, administration, and students.
2. **Facilitate Decision-Making:** Provide a structured platform for participatory and shared governance where college-wide policies, plans, and initiatives can be discussed, reviewed, and recommended.
3. **Enhance Transparency:** Ensure transparency and accountability in the decision-making processes affecting the College community.

4. **Promote Inclusivity:** Encourage participation from all constituencies to ensure diverse perspectives are considered in the development of College policies and procedures.

Article III: Membership

Open Participation:

- The All College Forum (ACF) is open to all members of the Bergen Community College community, including faculty, staff, administration, and students. No formal membership is required to participate.
- All individuals are encouraged to attend and to contribute. The ACF provides an opportunity to share diverse perspectives on issues, practices and policies.

Encouraging Engagement:

- All members of the College community are encouraged to raise concerns, share experiences, and propose ideas or solutions during the meetings.
- The Forum shall provide multiple platforms (e.g., in-person meetings, online forums, suggestion boxes) to facilitate ongoing communication and engagement beyond the scheduled meetings.

Article IV: Structure and Organization

1. **Officers / Steering Committee:**
    - The officers of the All College Forum shall include a Chair and Vice-Chair. They shall be supported by a Secretary.
    - The All College Forum shall include a Steering Committee which shall consist of:
        i. Officers of the ACF
        ii. Chairs of the Standing Committees
        iii. President's Liaison
    - The Chair and Vice Chair shall each serve a two year term.
    - There will be a two term limit for both the Chair and Vice Chair.
    - The Vice Chair will become Chair when the Chair position is vacated.
    - The Steering Committee can vote to remove the Chair or Vice Chair.
        i. A two-thirds majority of the Steering Committee must agree to remove a Chair or Vice Chair.
    - The Chair and/or Vice Chair can not serve as a Committee Chair.
    - Any full time employee of Bergen Community College, who has been employed at the College for two or more years, is eligible to be an Officer of the ACF.
    - Students can not be Officers of the ACF.
    - Officers shall be elected by the Forum members at the Spring ACF.

- Nominations for Vice Chair must be submitted to the ACF four weeks prior to the final Spring ACF meeting.
- The voting for the Vice Chair position will open three weeks prior to the final Spring ACF meeting.
    i. Voting will be open for one week.

2. **Duties of Officers:**
    - Schedule All College Forums meetings. The annual meeting schedule for the ACF shall be determined at the beginning of each academic year and communicated to the College community.
    - Develop the agenda for each meeting.
    - Moderate each meeting.
    - Ensure that minutes of ACF meetings are taken. Make those minutes publicly available via the ACF website.
    - The Officers or their designee will liaise with the Student Government Association (SGA) and the Faculty Senate on a regular basis.
3. **Committees:**
    - The All College Forum may establish standing and/or ad hoc committees as needed to address specific issues or tasks.
    - Each committee shall have a Chair appointed by the ACF Steering Committee and report regularly on its activities.
    - The Vice President/Executive Team member for each area will nominate members for each standing committee during the nomination period, adhering to the committee structure outlined in the charter.
4. **ACF Standing Committees:**
    - The ACF shall have the following Standing committees:
        i. Academic Master Plan Outcomes Committee
        ii. Budget and Finance Committee
        iii. Facilities and Public Safety Committee
        iv. Institutional Effectiveness Committee
        v. Organizational Development Committee
        vi. Student Affairs Committee
        vii. Technology Committee
5. **Committee Composition and Roles:**
    - **ACF Steering Committee composition:**
        - President's Liaison
        - Chair ACF
        - Vice Chair ACF
        - Chair, Academic Master Plan Outcomes Committee
        - Chair, Budget and Finance Committee
        - Chair, Facilities and Public Safety Committee
        - Chair, Institutional Effectiveness Committee
        - Chair, Organizational Development Committee
        - Chair, Student Affairs Committee

- Chair, Technology Committee
- **Academic Master Plan Outcomes Committee composition:**
  - **Co-Chairs**: Vice President of Academic Affairs, Vice President of Continuing Education or designated representative
  - **Representatives:**
    - Academic Affairs - 5
    - Continuing Education & Workforce Development - 2
    - External Affairs - 1
    - Student Affairs - 2
    - Information Technology Services - 1
    - Center for Institutional Effectiveness - 1
    - Dean of Curriculum
- **Budget and Finance Committee composition:**
  - **Chair**: Chief Financial Officer or designated representative
  - **Representatives:**
    - Finance - 4
    - Student Affairs - 2
    - Academic Affairs - 2
    - Facilities - 2
    - Information Technology Services - 1
    - Human Resources - 1
    - Continuing Education & Workforce Development - 1
- **Facilities and Public Safety Committee composition:**
  - **Chair**: Vice President of Facilities or designated representative
  - **Representatives:**
    - Finance - 1
    - Continuing Education & Workforce Development - 1
    - Associate Vice President of Safety & Security - 1
    - Director of Capital Projects - 1
    - Managing Director of Physical Plant and Grounds - 1
    - Coordinator of Environmental Health and Safety - 1
    - External Affairs - 1
    - Event Planning - 1
    - Student Affairs - 2
    - Academic Affairs - 2
    - Information Technology Services - 1
- **Institutional Effectiveness Committee composition:**
  - **Chair:** Dean of Institutional Effectiveness or designated representative
  - **Representatives:**
    - Finance - 1
    - Academic Affairs - 2
    - Student Affairs - 3
    - Information Technology Services - 1

        - Facilities - 1
        - Center for Institutional Effectiveness - 1
        - Continuing Education & Workforce Development - 1
        - SGA/PTK Representative - 1
    - **Organizational Development Committee composition:**
        - **Chair:** Vice President of Human Resources and Organizational Development or designated representative
        - **Representatives:**
            - Finance - 1
            - Human Resources - 2
            - One Representative from each employee constituency - 5
            - PACDEI Representative - 1
            - Faculty Development Committee Representative - 1
    - **Student Affairs Committee composition:**
        - **Chair:** Vice President of Student Affairs or designated representative
        - **Representatives:**
            - Student Affairs - 3
            - Academic Affairs - 2
            - External Affairs - 1
            - College General Representatives - 3
            - Continuing Education & Workforce Development - 1
            - SGA/PTK Representatives - 2
    - **Technology Committee composition:**
        - **Chair:** Chief Information Officer or designated representative
        - **Representatives:**
            - Information Technology Services - 3
            - Student Affairs - 2
            - Academic Affairs - 2
            - Facilities - 1
            - Continuing Education and Workforce Development - 1
            - Center for Innovation in Teaching and Learning - 1
            - External Affairs - 1
            - SGA Representative - 1

Article V: Meetings

College-Wide Meetings:

- The All College Forum (ACF) shall hold at least two college-wide meetings each semester.

- These meetings are open to all members of the College community and are designed to provide a platform for discussion, feedback, and collaboration on issues affecting the College.
- Dates, times, and locations of these meetings shall be announced at least four weeks in advance to ensure maximum participation.

ACF Steering Committee Meetings:

- The **ACF Steering Committee** shall meet at least two times per semester to oversee the activities of the All College Forum and its standing committees.
- The ACF Chair may call special meetings during the semester.
- All committee chairs or designated representatives are required to attend these meetings to provide updates, coordinate efforts, and ensure alignment with the College's mission and goals.

Standing Committees

- Each standing committee will meet a minimum of twice a semester.
- Chairs may call special meetings during the semester.
- Meeting minutes should be available one week after the meeting on the ACF public website.

Article VI: Amendments

1. **Proposing Amendments:**
    - Amendments to this Charter may be proposed by any member of the All College Forum.
    - Proposed amendments must be submitted in writing to the Secretary at least two weeks before the meeting to be presented during the ACF meeting.
        i. Amendment will be voted on at the meeting following the first reading of the proposed amendment.
2. **Approval of Amendments:**
    - Amendments approved at the General ACF meeting will be brought to a vote at the ACF Steering Committee meeting.
    - Amendments will require a two-thirds majority vote of the Steering Committee members present to move forward.
    - Recommended amendments will be forwarded to the College President for consideration, and if approved, will be presented to the Board of Trustees for their consideration.
    - The Amendments recommended by the ACF Steering Committee will be adopted after formal approval by the Board of Trustees.

Article VII: Ratification

- This Charter shall take effect upon approval by the ACF General Assembly, ACF Steering Committee, and the Board of Trustees.

Article VIII: Dissolution

In the event that the All College Forum is deemed no longer necessary, a proposal for dissolution may be made to the Steering Committee. Dissolution shall require a majority vote of Steering Committee members, include a new form of participatory and shared governance, and must be approved by the Board of Trustees.

Article IX: Other Channels of Governance

- Faculty Senate
- Student Government

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BOARD OF TRUSTEES ACTION P1
Approval Date: April 8, 2025

Resolution
To approve the specified personnel separations.

Submitted By
Dr. Eric M. Friedman, President
Mr. Nathaniel Saviet, Vice President of Facilities
Dr. Andrew Tomko, Vice President of Academic Affairs and Provost
Dr. A.J. Trump, Vice President of Student Affairs
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To accept the separation of the following individuals:

	Name	Reason	Position/Department/Division/Unit	Effective Date
1.	Darlene Tomlinson	Resignation	Group Teacher/Child Development Center/Academic Affairs/Professional	02/20/2025 (retroactive)
2.	Linda Naula Rodriguez	Resignation	Custodian/Facilities/Support	02/28/2025 (retroactive)
3.	Helen Witte	Resignation	Testing Assistant/ Student Support Service/Student Affairs/Professional	03/14/2025 (retroactive)

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BOARD OF TRUSTEES ACTION P2
Approval Date: April 8, 2025

Resolution
To approve the appointment of the specified Confidential personnel.

Submitted By
Dr. Eric M. Friedman, President
Mr. Wilton Thomas-Hooke, Chief Financial Officer
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To approve the appointments of the following individuals to the vacant positions and annual salaries indicated below:

	Name	Position/Division	Unit	Salary (pro-rated)	Effective Date
1.	Beth Hurley	Assistant Director of Grants/ Finance	Confidential	$81,500.00	05/01/2025

Justification
1. To fill budgeted vacant position through successful search processes pending completion of background checks and references. These positions are at-will.

Charge to:
College Operating Funds and Grant Funds in accordance with the list below:
1. 10-01-199500-601110

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BOARD OF TRUSTEES ACTION P3
Approval Date: April 8, 2025

Resolution
To approve the appointment of the specified Faculty personnel.

Submitted By
Dr. Eric M. Friedman, President
Dr. Andrew Tomko, Vice President of Academic Affairs and Provost
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To approve the appointment of the following individual to the vacant positions and annual salary indicated below:

	Name	Position/Division	Unit	Salary (pro-rated)	Effective Date
1.	Laura Baron	Technical Assistant I/STEM Tutorial Supervisor/Academic Affairs	Faculty	$62,879.00	04/16/2025

Justification
1.To fill the budgeted vacant position through successful search process pending completion of background checks and references.

Charge to:
College Operating Funds in accordance with the list below:
1. 10-03-386000-601125

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BOARD OF TRUSTEES ACTION P4
Approval Date: April 8, 2025

Resolution
To approve the appointments of the specified Support personnel.

Submitted By
Dr. Eric M. Friedman, President
Mr. Nathaniel Saviet, Vice President of Facilities
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To approve the appointment of the following individuals to the vacant positions and annual salaries indicated below:

	Name	Position/Division	Unit	Salary (pro-rated)	Effective Date
1.	Orlando Pagan	Plumber/Facilities	Support	$65,000.00	04/16/2025

Justification

1. To fill budgeted vacant position through successful search processes pending completion of background checks and references.

Charge to:
College Operating Funds in accordance with the list below:
1. 10-06-610100-601135

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BOARD OF TRUSTEES ACTION P5
Approval Date: April 8, 2025

Resolution
Reappointment Faculty-First and Second Reappointment

Submitted By
Dr. Eric Friedman, President
Dr. Andrew Tomko, Vice President of Academic Affairs and Provost
Ms.Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To reappoint the following individuals for their first and second reappointment to the indicated division and rank for the period September 1, 2025 through June 30, 2026:

First Reappointment Name	Rank	Discipline/Department/Division
Lisa Duddy	Associate Professor	Dental Hygiene/Health Professions
Ariana Lopez	Assistant Professor	Criminal Justice/Criminal Justice and Legal Studies/Business and Social Sciences
Jiyoun Park	Associate Instructor	Diagnostic Medical Sonography/ Health Professions

Second Reappointment Name	Rank	Discipline/Department/Division
Tiffany Cuello	Instructor	OB/PEDS/ Nursing/ Health Professions
Tyrone DeLeon	Instructor	Radiography/Health Professions
George Liluashvili	Assistant Professor	Cyber Security/Information Technology Mathematics, Science and Technology
Sharon Mancini	Assistant Professor	Mental Health Nursing/ Health Professions
Elizabeth Terhune	Associate Instructor	Mental Health/Medical Office Assistant Health Professions

Justification
In Accordance with Article XIII of the BCCFA contract

Charge To: College Operating Funds

Bergen
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BOARD OF TRUSTEES ACTION P6
Approval Date: April 8, 2025

Resolution
Appointment: To approve the appointment of the specified personnel to a stipend position.

Submitted By
Dr. Eric M. Friedman, President
Dr. Anthony Trump, Vice President of Student Affairs
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To approve the appointment of the following individuals to a budgeted stipend position at the amount indicated:

	Name	Position	Stipend (pro-rated)	Effective Dates (retroactive)
1.	Julia Campen	Assistant Softball Coach	$4,500.00	03/01/2025 – 06/30/2025
2.	Jeryl Orsino	Head Softball Coach	$8,000.00	03/01/2025 – 06/30/2025

Justification
To fill vacant assistant coach and head coach positions, the above-mentioned stipend is seasonal. The hiring of the coaches is contingent on Bergen Community College approving a fall, winter or spring athletic season.

Charge to: College Operating Funds Account Numbers in accordance with the list below:

1.-2. 60-09-910000-601161

Bergen
COMMUNITY COLLEGE
400 Paramus Road, Paramus, New Jersey 07652
201-447-7100 • www.bergen.edu

BOARD OF TRUSTEES ACTION P7
Approval Date: April 8, 2025

Resolution
Approve: To approve Leave of Absence

Submitted By
Dr. Eric M. Friedman, President
Mr. Nathaniel Saviet, Vice President of Facilities
Dr. A.J. Trump, Vice President of Student Affairs
Ms. Ellianne Gallardo, Vice President of Human Resources and Organizational Development

Action Requested
To approve the Leave of Absence, without pay, for the following individuals from the positions listed below, effective dates as indicated:

	Name	Position/Division/Bargaining Unit	Effective Dates (retroactive)
1.	Chimene Taylor	Custodian/Facilities/Support	02/26/2025 – 08/17/2025 Unpaid non-FMLA with no benefits
2.	Charlmaine Dunbar	Financial Aid Specialist/Student Affairs/Professional	03/25/2025 – 04/09/2025 Unpaid FMLA with benefits
3.	Jerome Jones	Custodian/Facilities/Support	07/04/2024 – 06/30/2025 Revised end date, unpaid with no benefits
4.	Sierra Dones	Academic Advisor/Student Affairs/Professional	02/03/2025 – 03/09/2025 Extension of unpaid leave with no benefits

Justification
1.-3. Medical Leave
4. Maternity Leave